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WASHINGTON COUNTY COURTHOUSE

Salem, Ind.



(In the final publication an enlarged picture, 5 x 7,  
will appear here.)

INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepared by

The Historical Records Survey  
Division of Women's and Professional Projects  
Works Progress Administration

NO. 88. WASHINGTON COUNTY (SALEM)

W. P. A.

\*

Indianapolis, Indiana

The Historical Records Survey

Septemter 1937

Allen County Public Library  
Ft. Wayne, Indiana



## PREFACE

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This inventory of Washington County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted on February 19, 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana has been to furnish the officials of the local, state, and national governments, students of history, lawyers, and genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will encourage



## Preface

officials to continue the improvement of methods for the preservation and safekeeping of these records.

The field work of the survey of Washington County was begun on March 16, 1936, under the district supervision of Mrs. Carmon Whitcher, who was succeeded by Elizabeth Howe. The field workers were Katherine Loftus and Ethel Walkup of New Albany. It was completed on April 5, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in September, 1937.

There are ninety-two counties in Indiana. When the survey of county archives is completed a separate volume is to be devoted to each county inventory in the state. Washington County is No. 88.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial





## Preface

staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, Editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Canis E. Brockway in charge of condensing; Julius Salzman, legal advisor; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to his task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher B. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director

The Historical Records Survey



## FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.





## Foreword

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN

Director, Indiana Historical Bureau

and

Chairman, Advisory Committee

Historical Records Survey.



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## PART A. WASHINGTON COUNTY AND ITS RECORDS SYSTEM

### 1. HISTORICAL SKETCH

Indiana's early history is traceable to both French and English. Landing at Jamestown in 1607, English immigrants headed west but, as they settled the country on their way, they came slowly. The French founded Quebec in 1608 and began a series of explorations. Their object was the rich fur trade with the Indians. Jesuit missionaries sought to convert the Indian tribes. The search of the French soon took them into the western wilderness. By 1634 they were on the shore of Lake Huron. By 1672 they had penetrated into present Indiana and along the Kankakee River. LaSalle, their leader, descended the Mississippi River, and on April 9, 1682, hoisted the French flag where New Orleans now stands and claimed the whole region for his country, naming it Louisiana after his King. This ambitious gesture included present Washington County. By 1719 Frenchmen were trading trinkets for the Indians' valuable furs on sites now occupied by Vincennes and Fort Wayne. While material profits failed of realization for the London capitalists, additional expeditions were sent over and by 1750 the two peoples of Europe were quarreling over the sovereignty of the present Middle West.

This led to the French and Indian War, with the Indians for the most part lined up with the French against the English. After seven years of war a treaty was signed at Paris, February 10, 1763, ceding all the French territory east of the Mississippi, except the site of New Orleans, to Great Britain. British dominion, however, was



destined to be short-lived. During the Revolutionary War, George Rogers Clark of Virginia led a successful expedition against the British forts in the West, and Virginia, invoking her royal charter, claimed the entire region to the Mississippi River "on the Western side of the Ohio", designating it Illinois County. In 1784 Virginia was persuaded to cede Illinois County to the United States. Three years later, provision was made for its government, and its name was changed to Northwest Territory. From this territory Indiana was provisionally organized in 1800 and admitted to the Union on December 16, 1816.

The area of approximately 523 square miles comprising Washington County is located in the south central part of Indiana, one county removed from the Ohio River. On the north lies Jackson County, on the east Scott and Clark Counties, on the south Crawford, Harrison, and Floyd Counties, and on the west Lawrence and Orange Counties. In size Washington ranks fifth among the ninety-two counties of the state.

The topography affords a variety of contrasts, making the scenery most attractive. Clifty, Delaney's, and Elk Creeks flow north, emptying into the Muscatatuck River and White River on the north boundary. Blue River with its tributaries flows southwest. The land bordering these streams is broken and hilly, rising to "knobs" with a maximum of 960 feet above sea level along the eastern border. Gently rolling low land called "barrens" is found in the western part. This natural formation offers a wide difference in soils and geological specimens. Many interesting caves are found





in the rough country, several of which contain good springs. Prior to settlement the entire area was largely covered with many kinds of trees. The last giant yellow poplar, measuring eight feet in diameter, was felled in 1878. A dense undergrowth covered the ground, and wild grapes and strawberries were readily found. Bears wallowed in the caves, while deer and wild turkeys might have been seen as late as 1845.

The geographical setting of Washington County delighted the aboriginal spirit of the Indians. The Shawnees pitched their teepees in the southwest part of the present county, and the Piankashaws concentrated along White River to the north, while the Delawares confined their activities primarily to the central and northeastern sections. It is believed that the largest Indian village was situated at Beck's Spring about seven miles south of the present county seat. Evidence of other villages was found along the several streams. The Indians' first white visitors found them friendly enough. Indeed the first known white arrival, a man named Royse, who came in 1802, lived for years with a band of Ox Indians two miles east of the site now occupied by Salem. In 1807 Tecumseh's brother, the Prophet, visited here. Accusing an old squaw of witchcraft, he caused her to be burned at the stake. As the number of settlers with their livestock increased, the Indians occasionally stole a horse, putting the whites on the alert. During the winter of 1811-12, over one hundred Indians camped at Spark's Ferry. The following spring they murdered two white veterans of the Battle of Tippecanoe, and on leaving the locality they kidnapped two small boys, one of whom was killed and the other finally returned. In June 1813, all the Indians that remained were



driven out by the militia.

It is thought white men passed along the Indian trails of present Washington County in going from the Ohio River Falls to Vincennes as early as 1770. In July 1779, General Clark and his men came this way in returning from their victories on the Wabash. In 1800, transient hunters found remains of white men's camps two miles east of present Salem. In 1803 Thomas Hopper settled on the Indians' land in the neighborhood of present Hardinsburg. He later acquired ten thousand acres for speculative purposes. The next year Jesse Spurgeon of North Carolina camped with the Indians at Royse's Lick in the central part of the present county and prepared to bring his family the following year. About this time Thomas Poulson stopped near present Fredericksburg. In 1807 George Brock of Virginia came over from Clark's Grant and with his son and two sons-in-law prepared homes for their families near the future county seat. In 1808 George Beck and family established themselves in present Howard Township. One year later Benjamin Brewer of Pennsylvania entered a tract of land and built his cabin on what is now Mulberry Street between Posey and Harrison Streets, Salem. Other pioneers braving the wilderness shortly afterwards were the Wrights. They built a fort on the bluff of Blue River three miles south of what is now Salem and became energetic workers in the Christian Church. In 1811 John Trueblood, a Quaker from North Carolina, and his bride, accompanied by several friends, erected a blockhouse four miles northeast of the future county town. Trueblood soon took an active part in the cultural affairs of the community. The same year the Fleenor Fort





was constructed in present Washington Township by John Fleenor. This stronghold was occupied by the Fleenors and their nine children, and for a time by seven other families.

One of the most prominent pioneers was General Marston G. Clark, a cousin of the redoubtable George Rogers Clark, who, after considerable Indian fighting and activity in Clark County, settled in present Washington County in 1813. Though irascible in temper he was extremely public spirited and took a foremost part in establishing law and order in the community.

Most of the settlers here came from North Carolina, Virginia, and Pennsylvania, in search of fertile land and a fresh start. The trackless wilderness quickened their hearts with hope, and the pioneers were ready for difficult work and hardships in securing their own freeholds; but, outlaws and desperados likewise saw their chance of plundering with little danger. Effective local government was essential, and by the close of 1813 a sufficient number of people had assembled throughout the area to merit county organization.

Title to the land lying within the bounds of Washington County was secured by the United States Government from the Indians in two separate tracts. The first tract included the southwest corner, and the treaty was signed by the Delaware chiefs August 18, 1804, and by the Painkashaws nine days later. The second tract was obtained from the Delaware, Potawatomi, Miami, Eel River, and Wea tribes in the Treaty at Grouseland, August 21, 1805. This land was surveyed and platted in 1806-07. It was offered for sale upon the opening of the government land office at Jeffersonville, March 3, 1807.



Before its organization, the area of Washington County was divided between the counties of Clark, Harrison, and Jefferson, affording unsatisfactory jurisdiction to the settlers because of the distance to the county seats and the difficulty in traveling. The policy of the territorial government was to organize smaller counties as quickly as the population warranted.

On December 21, 1813, the act chartering Washington County was passed. Its effective date was made January 17, 1814. The name selected commemorates the memory of George Washington. These local officers were commissioned by the Governor to serve until an election could be held: William Hoggatt, sheriff; Isaac Blackford, clerk and recorder; William Lindley, surveyor; Jeremiah Lamb, coroner; and Jonathan Lindley, judge.

The boundary of Washington County as given in the statute of organization reads as follows: "Beginning at Freezans' corner, on the meridian line, thence southwardly with said line to the intersection of an east and west line running through the centre of township one south; thence with the same eastwardly to the summit of the Silver creek knobs; thence north-eastwardly with the extreme height of the same between the waters of Silver Creek and Blue river, to the line dividing ranges six and seven east; thence with said range line northwardly to the Indian boundary; thence with said boundary to the place of beginning, shall compose one new county, called and known by the name of Washington." (1)

On September 1, 1814, a triangular tract, comprising approximately 540 square miles and adjoining Washington County on the north, was temporarily attached. (2)





Effective January 1, 1816, the north boundary was changed to township three north, thence west to the Muscatatuck River, and continuing down White River to the west boundary. (3) This change materially reduced the county's area. A further reduction was effected February 1, 1816, when the west boundary was transposed to "the line dividing sections sixteen and seventeen in range two east." (4)

The fourth change, also causing a reduction, was made on the east boundary, effective February 1, 1820. The line was moved to the Muscatatuck River where "a land line running due south will touch the southwest corner of section thirty-two, township two north, in range six east" thence east to Clark County. (5) In this vicinity the east and west line was moved north two miles to township two north on December 26, 1820. (6) The boundary separating Washington and Scott Counties was again changed February 16, 1839, resulting in a loss of approximately five and three-fourths square miles. (7)

In redefining county boundaries in 1842-43, a slight change was made in the line separating Washington and Clark Counties, leaving the total area much the same as before. (8) On January 14, 1846, the boundary between Washington and Clark Counties was restored to the original line given in the act of organization. (9)

Washington and Clark Counties, however, continued to debate the definite boundary until it was surveyed and finally settled on March 7, 1873. (10) The resulting change of territory in this rough, unsettled district was small.



The county seat locating commissioners chose the site at the forks of Blue River and Brock Creek because of its central location, the water power available for mills, and the springs in the vicinity. The county purchased one hundred seventy-four acres from Benjamin Brower and William Lindley, the owners of the land, for \$1350. The name of Salem was suggested by Mrs. William Lindley for the Lindleys' former home town, of Salem, North Carolina.

The first session of the circuit court was special and was convened at the home of William Lindley, February 2, 1814, to name John DePauw county agent. The first regular session of the circuit court was held April 11, 1814, when the county was divided into the townships of Madison, Lost River, Blue River, Washington, and Driftwood. Of these names only Madison and Washington remain, to which have been added the townships of Brown, Franklin, Gibson, Howard, Jackson, Jefferson, Monroe, Pierce, Polk, Posey, and Vernon. During the June term of court, the clerk's records were found in such unsatisfactory condition that he was induced to resign. The first board of county commissioners, elected February 3, 1817, was made up of Robert McIntire, Alexander Euston, and Nathan Trueblood.

On July 13, 1814, the county commissioners ordered a "handsome, convenient, and durable" courthouse as there were "funds amply sufficient," the town "flourishing," and the county "fertile and prosperous." Timber for this building was felled on the town site while the bricks were made on the public square. This building rested on arches eight feet high and was called "the stilted castle of justice and equity." For three or four years there were no





locks on the doors, as it was thought no one would destroy public property. In 1826 the courthouse was sold, moved, and rebuilt into a hotel. Temporarily, court was held on South Main Street in a room furnished by Marston G. Clark.

The second courthouse, completed July 6, 1829, was a fifty-foot square brick building, two stories high, situated in the center of the public square. In 1847 a building for the county officials was erected twenty-five feet east of the courthouse. A second story was added to this building in 1858 and fireproof vaults constructed for each office in 1859.

The courthouse was condemned in 1885 and torn down the following year. Rooms for the court and county offices were secured in Warriner's block on the south side of the square. The present courthouse was built in 1886-88 of stone quarried in the county. Located in the center of the square, it is a picturesque two-story building with a clock tower.

The settlement and growth of Washington County went progressively onward. From an estimated population of 250 in 1810, the count jumped to 9,039 ten years later. This increase offered both opportunities and problems. Transportation of farm produce was essential. Flat boats on White River seemed the most logical solution. In 1819 the White River Steamboat Company was organized. One steamboat was finally built, coming as far up the river as Millport, but this venture soon proved impractical. About 1830 stagecoach service was established between Salem and Jeffersonville. In 1847 private capital constructed a plank road, on which toll was charged, from Salem to



Millport. A right of way worth \$100,000 was donated for the first railroad. In addition, the county commissioners purchased \$20,000 in stock and the citizens \$30,000 more. On January 15, 1851, the first train entered Salem.

The inevitable grist mill, first erected in this county at Beck's Springs in present Howard Township in 1808, was perhaps the first industry. In 1812 William Lindley built a sawmill a mile southwest of the Salem site. The many streams furnished excellent opportunities for these primitive utilities. Brick and tile were made early in the county's history at Bugh's Mill on Delaney's Creek in Monroe Township. Building stone was quarried near Salem about 1855.

Cultural development was well abreast of the times. The "Tocsin", a weekly newspaper edited and published by Ebenezer Patrick and Beebe Booth, was commenced March 17, 1818. The same year the Salem (Indiana) Peace Society was launched by fifty-seven leading citizens of the county, headed by Beebe Booth and Dr. Benjamin Albertson. This noteworthy movement led to the American Peace Society, of which Benjamin F. Trueblood, a local citizen, was secretary for many years.

But the moral forces which earned for Washington County in its early history the distinguishing synonym, Athens of the West, sprang from the schools. Martin's academy, or the "Old Log College", was founded in 1819 at Livonia by Reverend William W. Martin, a Presbyterian minister of exceptional ability. Blue River Academy was established in 1831 three miles northeast of Salem by the





Society of Friends. The qualifications of the instructors were unusually high in this frontier school. In 1834 the Salem Female Collegiate Institute was opened by John I. Morrison, a widely known educator. These institutions drew students from the surrounding states. By 1825 elementary schools, had been opened in all townships of the county.

Hand in hand with academic education went ignorance of public sanitation during this period. Due, it is thought, to stagnant water an epidemic of cholera broke out in Salem during the summer of 1833 with devastating effects. More than one hundred persons died within ten days. Ordinary work ceased and many people fled the town. The plague recurred on a smaller scale in 1849 and 1851.

The shadow of national problems was also darkening the horizon of Washington County, particularly the enigmatic institution of slavery. Many citizens, being from Southern States, were more or less in sympathy with slavery, while the Quakers revolted against it. As early as 1820 the underground railroad was opened through Washington County, with James L. Thompson and the Truebloods acting as chief operators. It is unknown how many slaves found this route to freedom, but some incidents of the traffic are a matter of record. In spite of the abolition clause in the territorial constitution, one slave owner here in 1808 secured the bondage of a Negro boy until 1868. In 1852 a free Negro woman living in Franklin Township with her husband was kidnapped and sold into slavery in Kentucky. Divided opinion ran strong as open hostility approached.



Washington County has one special distinction relative to the Civil War. It was in Salem that John Hay, President Lincoln's private secretary, was born October 8, 1838. A tablet now marks the birthplace.

The first company left for the war May 10, 1861. Several other companies and contingents were called for during the long, dark days. Altogether 2,804 men entered service. The most noted representative of the county was General Walter Q. Gresham, who later became Secretary of State under President Cleveland.

On July 10, 1863 General Morgan from the South swept into Salem. The citizens were not unprepared for resistance. The tribute and plunder of the Rebels during their seven hours' sojourn amounted to \$15,000. At Pekin the Home Guards killed one of the enemy, wounded five, and captured nineteen. Local casualties were one killed and two wounded.

The wake of the Civil War brought a period of reconstruction and large development on a national scale. In Washington County no free government land was available to attract west bound homesteaders, but the population increased to 18,495 in 1870. During this period violent crimes reached such a state that a band of citizens of neighboring Jackson County, incensed by apparent laxity, stormed the jail in Salem and lynched a local desperado.

Social, economic, and political movements proceeded energetically. Many branches of the National Grange were organized here among the farmers. The turn of the century saw Washington County definitely stamped as a rural community, in contrast to the industrial centers





springing up in certain parts of the state. In 1900 the population reach 19,409, the maximum. By 1910 the cityward movement had reduced it to 17,445.

In 1930 the population was 16,285, four-fifths of which lived in the country. On the farms live stock, including dairying, is the chief source of income, with hog and poultry raising next in order. The principal crops are corn, wheat, and oats. The variety of soils admits all branches of agriculture, and fruit-growing is on the increase. Manufacturing is confined to Salem where three plants employ, at a capacity, a thousand workers.

The state planning board has recommended for Washington County a local planning board, city beautification and home improvements, an additional water supply for Salem, a hospital and health program, recreational facilities, consolidation of country schools, crop rotation, and repair of the courthouse.

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| (1) Laws Ind. Terr., 1813-14,<br>p. 91. | (7) Acts 1838-39 (Local),<br>pp. 323-24.   |
| (2) Ibid., 1814, p. 15.                 | (8) Rev. Stat. 1842-43, p. 75.             |
| (3) Ibid., 1815, pp. 3-4.               | (9) Acts 1845-46 (General),<br>pp. 111-12. |
| (4) Ibid., 1815, pp. 57-58.             | (10) Acts 1873, pp. 105-6.                 |
| (5) Acts 1819-20, pp. 51-52.            |  |
| (6) Acts 1820-21, p. 58.                |  |

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Chart of Governmental Organization will appear here.





## 2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Washington County, with its county seat at Salem, is a subdivision of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the legislature and possesses only such powers of local government as are conferred by acts of the legislature or are incident and necessary to carry out the provisions thereof. Created by the state, the county is subject to legislative control at any time and its powers may be amplified, or diminished without its consent.

Washington County was organized by an act of the General Assembly, effective January 17, 1814. (1) Its present government, as it functions today, is the result of its development under the original Constitution of 1816, the present Constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows: General court of quarter sessions of the peace, county court of common pleas, (2) and court of probate, (3) commissioners, (4) sheriff, (5) coroner, (6) recorder, (7) treasurer, (8) (circuit court). (9) These officers were appointed by either the governor or the court. The laws of Indiana Territory provided for the appointment of additional officers: Surveyor, (10) assessor, (11) prosecuting attorney, (12) and county agent who conveys and receives conveyances of public lands. (13)





When Washington County was organized in 1813, its government followed the form outlined above. With the changes enumerated below, the original organization continued practically unchanged for nearly forty years.

In the year of 1816 Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court, (14) recorder, (15) sheriff and coroner, (16) and continued the other territorial officers until superseded. (17)

The legislature, in 1817, established a body called the board of commissioners, elected by the voters of the county; (18) the office of treasurer, who was appointed by the board of commissioners; (19) and in 1818 the office of surveyor, who was appointed and commissioned by the Governor of the state. (20)

In 1824, the board of commissioners was abolished, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business, (21) until in 1831 the board of commissioners was reestablished, which consisted of three members elected by the voters. (22) In 1831 the legislature made the surveyor an appointee of the board of commissioners, (23) and in 1841 created the elective office of auditor. (24)

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called



which framed a new constitution. (25) This constitution was submitted to the qualified voters of the state and adopted in 1851 and proclaimed by the governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana. (26)

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (27) and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions. These variations lie chiefly in the number of officers and courts provided for counties within classifications based upon population. Urban and rural areas obviously cannot be ruled by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards, since the establishment in each county of a county council in 1899. (28) Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.





From the beginning of the present century a tendency toward centralization of power in the hands of state authorities has taken from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In older fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

#### Present Administration

The Constitution of 1851 reorganized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows: (29)

Clerk of the circuit court, who, by statutory provision, keeps the records of the proceedings of all county courts and performs other administrative duties, including serving as registration officer and member of the county election boards.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be proscribed by law.

Sheriff, who is conservator of the peace and executes orders of the county courts and boards.

Coroner, who holds inquests in all cases of death by violence and of suspicious circumstances.

Treasurer, who receives and disburses all county moneys





including the collection of taxes, and serves as ex-officio member of the board of review.

Auditor, who, the financial agent of the county, compiles the county budget estimates, prepares the tax duplicates, and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying, and civil engineering work of the county, including the maintenance of drainage systems. (30)

The constitution also empowered the legislature to prescribe such other officers as may become necessary. (31) Under this authority the legislature has from time to time established the following statutory officers and boards:

Board of commissioners, the leading governing body of the county, often called the "county board", or the "board for doing county business". It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county and audits the accounts of all officers who handle moneys of the county, and is responsible for the maintenance of county highways. (32)

County council, another governing body, created in 1899, (33) to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county; to adopt the county budget and the exclusive right to make appropriations from



the county treasury; and the exclusive power to authorize the borrowing of money and the issuing of bonds. (34)

Superintendent of schools, in 1873, (35) who has general superintendence of all schools of the county outside of incorporated cities and towns. (36) Elected by the township trustees, (37) he is ex-officio member and president of the county board of education. (38)

Board of education, in 1873, (39) consisting since an amendment of 1877 of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board considers the general wants and needs of the schools and school property, and all matters relating to the purchase of school furniture, books, maps, and charts. (40)

Health officer, in 1881, originally secretary of the board of health, (41) abolished by an act of 1909, which created the office of health commissioner, (42) whose title was changed in 1935 to health officer. He is appointed by the board of commissioners and must be legally qualified to practice medicine, and enforces the health laws of the state. (43)

Assessor, in 1891, (44) who instructs and advises the township assessors, reviews their returns and examines the tax duplicates, assesses omitted real and personal property, (45) and appraises estates for inheritance taxes. (46) He is elected by the voters of the county, (47) and is ex-officio member and president of the board of review. (48)





Board of review, in 1891, whose members are the county assessor, auditor, and treasurer, (49) and, by an amendment of 1919, two freeholders of opposite political parties, appointed by the judge of the circuit court. (50) This board equalizes tax assessments as between townships or other taxing units and between individual property owners, and may set aside the aggregate assessment, if too high or low, of the whole county or taxing unit thereof and order a new assessment. (51)

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary. (52) This board has the custody of county funds and selects the depositories, (53) apportioning the deposits among the banks in agreement with other municipal corporations in the county according to the total resources of the depositories. (54)

Agricultural agent, in 1913, who, under the supervision of Purdue University, conducts farmers' institutes and other movements for the advancement of agriculture and country life, and aids the superintendent of schools and the teachers of the county in agricultural education and domestic science. He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the state board known as the county agricultural agent board. (55)

Highway supervisor, in 1933, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the surveyor as highway supervisor. The board of commissioners of Washington County has appointed the surveyor as highway supervisor. (56)





Board of tax adjustment, in 1933, consisting of seven members (57) who, by an amendment of 1937, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county, appointed by the mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders appointed by the judge of the circuit court. The board examines any tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation, the total tax rate prescribed by law. (58)

School fund board, in 1935, consisting of three members; the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board makes all loans from the common school and the congressional township school funds to owners of real estate, duly secured by mortgage. (59)

Department of public welfare, in 1936, (60) comprising the board of public welfare, consisting of five members appointed by the judge of the circuit court, (61) and the director of public welfare, appointed by the board. (62) The department administers the measures of public welfare as prescribed by law and the rules of the state department. (63)

Registration officer, in 1933, who is the clerk of the circuit court ex officio. He conducts the registration of voters (64) and furnishes a list of the registered voters to the inspector of each precinct. (65)



Board of election commissioners, in 1889, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for general elections (66) and appoints the precinct officials. (67)

Board of canvassers, in 1905, which is the board of election commissioners. (68) The board canvasses, tabulates, and compiles the election returns of the county (69) and certifies the candidates elected. (70)

Board of primary election commissioners, in 1915, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for primary elections. (71)

### Judicial

The judicial system of Washington County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the Indiana General Assembly. The constitution authorized and directed that the state be divided into judicial circuits. (72) Washington County constitutes the forty-second circuit, combined with Orange County, established in 1907. (73) Previously, it was part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (74) and a prosecuting attorney for the circuit, (75) and a clerk of the circuit court. (76) The circuit court has original exclusive jurisdiction in all cases, criminal, civil, probate, and juvenile, except where exclusive



or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction thereof is not conferred by law upon some other court or office. (77)

### Records System

The records of Washington County began with its creation in 1814. The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (78) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office, it is the duty of the board of commissioners to issue an order directing the officer in charge to copy and transcribe the records. (79)







In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (80)

This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by an approved photographic process adopted by the board of commissioners. (81)

In 1937, the general assembly authorized the director of the state library, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices, (82)

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|--------------------------------|-------------------------------|
| (1) Acts 1830, ch. 24, sec. 1. | (6) Ibid., Acts 1788, ch. 9,  |
| (2) Laws, Northwest Territory, | p. 24.                        |
| Acts 1788, ch. 2, pp. 4, 7.    | (7) Ibid., Acts 1795, p. 197. |
| (3) Ibid., ch. 3.              | (8) Ibid., Acts 1792, ch. 2,  |
| (4) Ibid., Acts 1795, p. 201.  | sec. 6.                       |
| (5) Ibid., Acts 1788, ch. 2,   | (9) Ibid., Acts 1788, ch. 2,  |
| p. 8.                          | pp. 6-7; Acts 1795,           |
|                                | pp. 156-57, sec. 9.           |



- (10) Laws, Indiana Territory, Acts 1802, p. 25, sec. 1.
- (11) Ibid., Acts 1805, ch. 32, sec. 1.
- (12) Ibid., Acts 1810, ch. 10, sec. 5.
- (13) Ibid., Acts 1813, ch. 10, sec. 2.
- (14) Const. 1816, art. 5, sec. 8.
- (15) Ibid., art. 11, sec. 10.
- (16) Ibid., art. 4, sec. 25.
- (17) Ibid., art. 12, sec. 3.
- (18) Acts 1816-17, ch. 15, sec. 1.
- (19) Ibid., ch. 17, secs. 1-2.
- (20) Acts 1817-18, ch. 30, sec. 1.
- (21) Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.
- (22) Rev. Laws 1831, ch. 20, secs. 1, 12, 14.
- (23) Ibid., ch. 102, sec. 1.
- (24) Acts 1841, ch. 2, sec. 1.
- (25) Acts 1850, ch. 21, sec. 9.
- (26) Kettleborough, Charles, Constitution Making in Indiana. Vol. 1, p. 222.
- (27) Const., art. 4, sec. 22.
- (28) Acts 1899; Burns 26-501.
- (29) Const., art. 6, sec. 2.
- (30) For citations, see the legal status essays of these offices in Section B.
- (31) Const., art. 6, sec. 3.
- (32) 1 Rev. Stat. 1852, Acts 1929; Burns 26-601; 1 Rev. Stat. 1852, Acts 1935; Burns 1937 suppl., 26-620; Acts 1919; Burns 36-301.
- (33) Acts 1899; Burns 26-501.
- (34) Acts 1899; Burns 26-515, 26-520; Acts 1899, 1921, 1929; Burns 26-532.
- (35) Acts 1873, ch. 25, sec. 2.
- (36) Acts 1899; Burns 28-704.
- (37) Acts 1899, 1911, 1925; Burns 28-702.
- (38) Acts 1873, 1877; Burns 28-801.
- (39) Acts 1873, ch. 25, sec. 8.
- (40) Acts 1873, 1877; Burns 28-801.
- (41) Rev. Stat. 1881, sec. 4993.
- (42) Acts 1891, 1909; Burns 35-108.
- (43) Acts 1935; Burns 1937 suppl., 35-112.
- (44) Acts 1891, ch. 99, sec. 112.
- (45) Acts 1919; Burns 64-1102.
- (46) Acts 1931, 1933; Burns 6-2403.
- (47) Acts 1919, 1921; Burns 64-1101.
- (48) Acts 1919, 1920 (Spec. Sess.); Burns 64-1201.
- (49) Acts 1891, ch. 99, sec. 114.
- (50) Acts 1919, 1920 (Spec. Sess.); Burns 64-1201.
- (51) Acts 1919; Burns 64-1205.
- (52) Acts 1907; Burns 61-606, Acts 1937; Burns, 1937 suppl., 61-629.
- (53) Acts 1937; Burns, 1937 suppl., 61-636.
- (54) Ibid., 61-635.
- (55) Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911.
- (56) Acts 1933; Burns 36-1103, 36-1110.
- (57) Acts 1933; Burns 64-304.
- (58) Acts 1937; Burns, 1937 suppl., 64-310.
- (59) Acts 1865, 1935; Burns, 1937 suppl., 28-209.
- (60) Acts 1936 (Spec. Sess.); Burns, 1937 suppl., 52-1117.
- (61) Ibid., 52-1118.
- (62) Ibid., 52-1119.
- (63) Ibid., 52-1120.
- (64) Acts 1933, 1935; Burns 1937 suppl., 29-306.
- (65) Acts 1933, 1935; Burns, 1937 suppl., 29-317.
- (66) Acts 1889; Burns 29-1002.
- (67) Acts 1929, 1933; Burns 29-804, Acts 1929; Burns 29-805, 29-806, 29-807.
- (68) Acts 1905, 1927; Burns 29-1401.
- (69) Acts 1905; Burns 29-1404.
- (70) Ibid., 29-1405.
- (71) Acts 1915, 1917; Burns 29-504.
- (72) Const., art. 7, sec. 9.
- (73) Acts 1907; Burns 4-332.
- (74) Const., art. 7, sec. 9; Acts 1881; Burns 4-301.



- (75) Ibid., sec. 11; 2 Rev. Stat. 1852; Burns 49-2501.
- (76) Ibid., art. 6, sec. 2; 2 Rev. Stat. 1852; Burns 49-2701.
- (77) Acts 1881 (Spec. Sess.); Burns 4-303.
- (78) Acts 1909; Burns 60-202, 60-224.
- (79) Acts 1877; Burns 26-634.
- (80) Acts 1925, 1937; Burns, 1937 suppl., 63-830.
- (81) Acts 1927; Burns 49-3207.
- (82) Acts 1925, 1937; Burns 1937 suppl., 63-830.





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### 3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Washington County courthouse, built in 1886, is situated on a public square in Salem. It is of stone and wood construction, measuring 150' by 90' by 44', and above a corner of the building a clock tower rises 42' higher. The building is considered 60% fireproof. The basement contains the offices of the surveyor and the department of public welfare; the first floor, the offices of the clerk, the recorder, the sheriff, the auditor, the assessor, and the treasurer; and the second floor, the office of the superintendent of schools, and a storage room for records.

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#### Board of Commissioners

The records of the commissioners are housed in the auditor's record room (q.v., infra).

#### County Council

All records of the council are housed in the auditor's record room (q.v., infra).

#### Clerk of the Circuit Court

The clerk occupies a main office, a private office, and a record room, located on the northwest corner of the first floor, of which the first two named are well lighted, well ventilated, and clean, while the last named is poorly lighted, poorly ventilated, and dusty. The main office and record room have wooden floors, plastered walls, and metal ceilings; the private office has a wooden floor and plastered walls and ceiling. Measuring 26' by 23' by 16',





the main office is equipped with shelving wholly occupied by 130' of bound volumes and 48' of bound volumes in file boxes 10" deep. No space for additional shelving is available, and accommodations provided for users of the records are hardly adequate. Good accommodations are provided in the private office, which is 15' by 14' by 16'. This room houses 160' of bound volumes and 20' of unbound records in file boxes 10" deep. The shelving here is likewise entirely occupied, allowing no space for additional shelving. The same conditions prevail in the record room, measuring 19' by 7' by 16', where 250' of bound volumes and 50' of unbound records in file boxes 10" deep are housed, and, moreover, this room does not furnish accommodations for users of the records. Fifty-one per cent of the clerk's records are housed in his main office, 9% in his private office, and 3% in his record room. A small part, about 4%, is housed in the storage room on the second floor. Fifty-one per cent of the records of the circuit court are housed in the clerk's main office, 36% of the circuit court and 68% of the common pleas court in his private office, and 9% of the circuit court and 32% of the common pleas court in his record room.

#### Recorder

Occupying the southwest corner of the first floor, the recorder's office and record room measure 21' by 21' by 16', and 16' by 16' by 16' respectively. These have wooden floors and plastered walls and ceiling. They are well ventilated and well lighted, and provide satisfactory accommodations for persons consulting the records.



Six feet of bound volumes are housed on a counter in the office, no space for shelving being available. In the record room are 196' of bound volumes and 60' of unbound records in file boxes 12" deep; the shelving is entirely occupied, and no space for additional shelving can be obtained. Of the recorder's records, 15% are housed in his office and 85% in his record room.

#### Circuit Court

Records of the circuit court are kept in the clerk's main office, private office, and record room (q.v., *infra*).

#### Common Pleas Court

Records of the common pleas court are housed in the clerk's private office and record room (q.v., *infra*).

#### Sheriff

The sheriff's office, a well lighted and well ventilated room, adjoins the clerk's private office on the north side of the first floor. It is 13' square with 16' ceilings and has a wooden floor, plastered walls, and a plastered ceiling. Five feet of shelving are completely occupied by bound volumes, but there is space for the installation of more shelving. Adequate accommodations for users of the records are provided in this room, which houses all the records of the sheriff.

#### Coroner

The coroner's office is located at present in a building at the northeast corner of the courthouse square in Salem. The records



are housed in the incumbent's consultation room, which has a wooden floor, plastered walls, and a plastered ceiling, and is well lighted and well ventilated. In this room, measuring 12' by 12' by 9', all the coronor's records--2' of bound volumes--are housed. There is no shelving, and the records are arranged on a table. Users of the records are furnished with ample accommodations in this room.

#### Assessor

On the north side of the first floor, opposite the sheriff's office and adjoining the auditor's record room, is the assessor's office, a well lighted and well ventilated room, measuring 17' by 16' by 16'. It has a wooden floor, plastered walls, and a metal ceiling. None of the assessor's records are kept here, but 16% of the auditor's records and all of the records of the board of finance--23' of bound volumes--are housed here, on shelving which allows small space for expansion. Adequate accommodations are furnished users of the records. Of the assessor's records, 2% are housed in the auditor's office, 70% in the auditor's record room, and 28% in the storage room on the second floor (q.v.; auditor, supra; storage room, infra).

#### Board of Review

Records of the board of review are housed in the auditor's record room (q.v., supra).

#### Board of Tax Adjustment

All the records of the board of tax adjustment are housed in the auditor's record room (q.v., supra).







## Board of Finance

The board of finance records are housed in the assessor's office (q.v., supra).

## Treasurer

The treasurer occupies an office and a vault on the southeast corner of the first floor, of which the former measures 24' by 24' by 16' and is well ventilated and well lighted, while the latter measures 12' by 10' by 16' and is fairly well ventilated and poorly lighted, having no artificial lighting. Both rooms have wooden floors and plastered walls and ceilings; satisfactory accommodations for users of the records are provided in the office, but none are provided in the vault. The office is equipped with 18' of shelving, housing 9' of bound volumes and 3' of unbound records in file boxes 12" deep. Shelving in the vault is completely occupied by 180' of bound and 15' of unbound records, leaving no space for additional shelving. Ten per cent of the treasurer's records are housed in his office, 70% in his vault, and 20% in the storage room. In addition, 1% of the auditor's records is housed in the treasurer's office.

## Auditor

The auditor's office and record room, occupying the east side and the northeast corner of the first floor, have wooden floors and plastered walls and ceilings, and are well ventilated and well lighted. The office is 28' by 22' by 16'; the record room, 14' by 14' by 16'. The office is equipped with 5' of wooden shelving, on which are 5' of bound volumes, comprising 4% of the auditor's and 2% of the assessor's



records. In the record room, 225' of shelving are filled with a portion of 230' of bound volumes and 480' of unbound records in file boxes 10" deep, the excess being stacked on the floor. There is no space for additional shelving here. In this room are housed 56% of the auditor's records, 70% of the assessor's records, and all the records of the commissioners, the council, the board of review, and the board of tax adjustment. In both office and record room, adequate accommodations are provided for users of the records. Eighteen per cent of the auditor's records are housed in the assessor's office, 1% in the treasurer's office, and 21% in the storage room in the second floor.

#### Board of Education

The records of the board of education are housed in the office of the superintendent of schools (q.v., infra).

#### Superintendent of Schools

The southeast corner of the second floor is occupied by the office of the superintendent of schools. Measuring 16' by 12' by 12', it has a wooden floor, plastered walls, and a plastered ceiling, and is well ventilated and well lighted. Twenty feet of unbound records in file boxes 12" deep allow sufficient space for expansion on the shelving; these comprise all the records of the superintendent of schools and the board of education. Users of the records are furnished with adequate accommodations in this office.

#### Health Officer

The office of the health officer is located in the professional office of the incumbent at Market and High Streets, Salem. The records--



2' of bound volumes--are stacked on a table in a basement room. Conditions in this room, which has a concrete floor and plastered walls and ceiling, are good: lighting and ventilation are good, the room is clean, and excellent accommodations are provided for users of the records, which comprise all the records of the health officer.

#### Department of Public Welfare

The office of the department of public welfare, in the northwest corner of the courthouse basement, is 15' by 15' by 9' and has a wooden floor, plastered walls, and plastered ceiling. Lighting and ventilation in this room are good, as are also the accommodations for users of the records. These records consist of 9' of bound volumes in a filing cabinet, in which sufficient space for expansion can be obtained. All the records of the department of public welfare are housed here.

#### Surveyor

In the southeast corner of the basement are an office and a vault, occupied by the surveyor. Only the vault, which is 11' by 9' by 5', houses any records. Having a wooden floor and plastered walls and ceiling, it is in good condition, well lighted, and well ventilated. Seven feet of bound volumes--all the records of the surveyor--are housed on 10' of shelving. No accommodations are provided for users of the records.

#### Agricultural Agent

The office of the agricultural agent is located in the Salem postoffice building, on the southeast corner of the second floor.







It measures 12' by 12' by 8', and has a wooden floor and plastered walls and ceiling. Here are housed 19' of bound volumes on steel shelving and a desk, these comprising all the records of the agricultural agent. Well lighted, and well ventilated, the room furnishes satisfactory accommodations for persons consulting the records.

#### Storage Room

A room, 18' by 10' by 16', on the south side of the second floor of the courthouse, is used for the storage of records. It is fairly well ventilated, but it has no artificial lighting and does not provide accommodations for users of the records. On shelving are 180' of bound volumes, 20' being stacked on the floor. There is no space for additional shelving. Twenty-eight per cent of the assessor's records, 21% of the auditor's records, 20% of the treasurer's records, and 4% of the clerk's records are housed here.

#### Review

The housing of Washington County records presents a peculiar problem. In all courthouse offices, excepting those of the sheriff, the auditor, the board of public welfare, and the surveyor, shelving is needed, but no space for it is available; the same is true in the storage room. Hence the problem of lack of space recurs. What is, perhaps, an advisable solution is the construction of another storage room, so that the congestion in the offices and the present storage room may be relieved by transferring old records to this new storage room.

If the recommendations herein are adopted--construction of



another storage room, correction of lighting and ventilation in the treasurer's vault and the present storage room, and accommodations for users of the records provided in those rooms and in the surveyor's vault--the housing of Washington County records will be wholly satisfactory.



#### 4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
aver.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor. Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company, Indianapolis, Ind. (c1933 and 1934) with Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)
C.C.	County Courthouse





ch.	chapter
chron.	chronologically, chronological
clk.	clerk, clerk's
comr.	commissioner, commissioners, commissioner's, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coronor's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's,
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical Library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws N.W. Terr.	Laws of the Northwest Territory, The: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north
no.	northeast



no., nos.	number, numbers
nw.	northwest
off.	offico
p., pp.	page, pages
pr. frm.	printed form
pt.	part
pvt.	private
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by the general assembly at their fifteenth session ... Published by authority of the general Assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Frazer, John B. Stotsenburg, and David Turpio, commissioners. By authority of the general assembly Chicago, Ill. B. B. Myers and company, 1881.
rm.	room
s.	south



sec.	section
so.	southeast
shf.	shoriff, sheriff's
spc. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt., supt. sch.	Superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

#### Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions. In this brief essay the inception date of each office is given as a comparative basis for the dates of the records. If the office





was established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because the volume or file has no title. Words in capitals and lower case, enclosed in parentheses, are also supplied, where it is necessary to explain the types of records more fully or where the exact title borne by the record is incorrect.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted;



if otherwise marked, except by dates, marking is given. If marking is inconsistent or confusing, the notation "Labeling varies" follows the quantity.

6. Missing volumes.

7. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the essay on the legal status of the office, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.

2. For records having earlier or later recordings under a different title or type of record.

3. For records on which additional information may be found in other entries.



Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.





## I. COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member must be elected by the electorate of the entire county. (1)

Washington County has had a board of commissioners from its creation, as provided in the Acts of 1816, (2) and the Constitution of 1851. (3)

The board was intended to be the administrative and executive head of the county. Its powers were extensive and often abused. In 1899 the county council (q.v.) was created as a check upon the commissioners in fiscal matters. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) and the preparation of annual budget estimates. (9) It appoints many county officials and exercises the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature; chiefly abolition or change of township or precinct boundary lines, (11) establishment of libraries (12) and hospitals, (13) payment of bounties, and offering of rewards. (14)



## Commissioners

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers are to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel, and to give certificates of payment; and to appoint a clerk of the board. (15) An act of 1905 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q.v.), unless the commissioners appoint a highway supervisor (q.v.). (18)

The inception date of this office in Washington County is 1817. All the records are located in the auditor's office in the courthouse, unless otherwise stated.

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|--|---|
| (1) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601, 26-602, 26-603.          | (8) Acts 1905; Burns 36-1301.             |
| (2) Acts 1816, ch. 14, sec. 1.   | (9) Acts 1899; Burns 26-516.              |
| (3) Const., art. 6, sec. 10; 1 rev. Stat. 1852; Acts 1929; Burns 26-601. | (10) Acts 1899; Burns 26-2101 to 26-2106. |
| (4) Acts 1899; Burns 26-501, 26-515, 26-529, 26-532, 26-533.             | (11) Acts 1859; Burns 26-701.             |
| (5) 1 Rev. Stat. 1852; Burns 26-606.                                     | (12) 1 Rev. Stat. 1852; Burns 41-5021.    |
| (6) Acts 1863; Burns 26-607.   | (13) Acts 1903; Burns 22-3201.            |
| (7) 1 Rev. Stat. 1852; Burns 26-620.                                     | (14) Acts 1875; Burns 26-1101.            |
|  | (15) Acts 1879, p. 226.                   |
|  | (16) Acts 1905, pp. 521-579.              |
|  | (17) Acts 1913, ch. 330, sec. 1.          |
|  | (18) Acts 1933; Burns 36-1101 to 36-1109. |





## Court Proceedings and Reports,

## 1. COMMISSIONERS' RECORD, 1814--. 17 vols.

Record of commissioners' meetings, showing date, minutes, nature of business, action taken, and date of special session. No index. Hwd. 572 pp. 18 x 12 x 3.

Bond Issues

## 2. BOND REGISTER, 1915--. 2 vols. (1-2).

Record of bond issues, showing series<sup>al</sup> and bond no., kind, amount, rate of interest, date due, and date paid. Arr. numerically. Hdw. 400 pp. 18 x 13 x 2.

## 3. REGISTER OF MACADAN ROAD BOND, 1928--. 1 vol.

Record of road bond issues, showing date, total bond issue, series and bond no., amount, rate of interest, warrant no., and to whom paid. No index. Hdw. 197 pp. 19 x 14 x 1.

Bids and Contracts

## 4. BIDDERS RECORD, 1935--. 1 vol.

Record of lowest bid on contract, showing date accepted, name of bidder, address, nature of contract, amount, requisition no., items, quantity, and date of purchase order. Indexed alph. by name of bidder. Hdw. 239 pp. 13 x 14 x 2.

## 5. ROAD RECORD, 1865-1933. 3 vols. (1-3).

Record of road contracts awarded, showing date, name of road, location, nature of contract, to whom awarded, amount, and warrant no. Arr. alph. by name of road. Hdw. 640 pp. 18 x 12 x 3.





## Court Proceedings and Reports. (Continue)

Claims and Allowances

6. CLAIM ALLOWANCE RECORD, 1874--. 10 vols. (1-5, 1-5). Title varies; Commissioner's Docket.

Record of claims allowed, showing claim no., amount, date filed, name of claimant, address, and nature of cause. Arr. Chron.

Hdw. 642 pp. 16 x 12 x 3.

7. OLD AGE PENSION, 1933--. 1 vol.

Record of applications for old age pensions, showing date, name, residence, date and place of birth, twp., family history, and amount of property owned by applicant. Indexed alph. by name of applicant.

Hdw. 500 pp. 18 x 13 x 3.

See also entries 183-190.

8. INSANITY CLAIMS, 1843--. 10 boxes.

Claims for the expense of alleged insanity cases, showing date, name of patient, residence, warrant no., clerk's fees, examiner, and witnesses. Arr. chron. 12 x 10 x 5. Aud. rec. rm.

For other records, see entries 40-41.

Roads, Bridges and Ditches

9. PUBLIC IMPROVEMENT, 1899--. 2 vols.

Record of road improvements, showing date, name of contractor, road, location, nature of improvement, kind of material, receipt of warrant, and total amount. Indexed alph. by name of road. Hdw. 188 pp.

16 x 11 x 2. Rec. rm.



Court Proceedings and Reports.--Claims and allowances (Continue<sup>d</sup>)

## 10. GRAVEL ROAD REPAIRS, 1904-32. 24 boxes.

Record of gravel road repairs, showing date, name of road, employees, location, kind of material, cost, and warrant no. Arr. alph. by name of road. 12 x 10 x 5. Aud. rec. rm.



## II. COUNTY COUNCIL

In 1890 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county.. One member is elected from each of the four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. The council elects its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1)

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purpose of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances; (6) a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making appropriations of money to be paid out of the county treasury. (9)





The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of \$1,000 or more shall be made without authorization by the council. (13)

The inception date of this board in Washington County is 1899. All of the records are located in the auditor's office in the courthouse.

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|--|--|
| (1) Acts 1899; Burns 26-501,<br>26-502, 26-509, 26-515,<br>26-532. | (8) Acts 1899, 1907, 1913;<br>Burns 26-521.  |
| (2) Acts 1899; Burns 26-507.                                       | (9) Acts 1899; Burns 26-515.                 |
| (3) Acts 1899; Burns 26-508.                                       | (10) Acts 1899; Burns 26-520.                |
| (4) Acts 1899, 1931; Burns<br>26-507.                              | (11) Acts 1899, 1907, 1913;<br>Burns 26-521. |
| (5) Acts 1899; Burns 26-508.                                       | (12) Acts 1899, 1921, 1929;<br>Burns 26-532. |
| (6) Acts 1899; Burns 26-511.                                       | (13) Acts 1899; Burns 26-534.                |
| (7) Acts 1899; Burns 26-520.                                       |  |

11. RECORD--COUNTY COUNCIL, 1899--. 1 vol.

Record of council proceedings, showing date, minutes, budget estimation, appropriations, and names of council members. No index. Edw. 525 pp.  
18 x 12 x 3.



### III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years of any twelve-year period. (1)

Elected as clerk of the circuit court, the incumbent of the office also serves, by statutory provisions, as clerk of any and all county courts, and as such is required to keep a set of dockets and records for all courts. (2)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county and as a member of the various county election boards. (3) In discharging his election duties he is required to keep records of all elections in the county, (4) issue certificates of election to successful candidates, (5) and act as clerk to the commissioners appointed by the circuit court to make <sup>a</sup>recount in contested elections. (6)

Other important duties of the clerk are the issuance of marriage licenses, (7) professional licenses such as physicians', (8) dentists', (9) and optometrists'; (10) hunting, fishing, and trapping licenses; (11) business licenses such as poultry dealers' (12) and junk dealers'; (13) and permits to carry firearms. (14) He approves the bonds of county officers, (15) and approves and files the bonds of notaries. (16) He is required to keep a nurses' register (17) and a record of firm and



partnership certificates, (18) and he also records many legal instruments.

The inception date of this office in Washington County is 1814.

The records are located in the clerk's record room in the courthouse, unless otherwise stated.

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- |   |                                |
|---|--------------------------------|
| (1) Const., art. 6, sec. 2;<br>Burns 49-2701. | (9) Acts 1913; Burns 63-506.   |
| (2) 2 Rev. Stat. 1852; Burns<br>49-2706.      | (10) Acts 1907; Burns 63-1009. |
| (3) Acts 1933; Burns 29-306.                  | (11) Acts 1927; Burns 11-302.  |
| (4) Acts 1905; Burns 29-1404.                 | (12) Acts 1917; Burns 48-1407. |
| (5) Acts 1881; Burns 29-1501.                 | (13) Acts 1905; Burns 42-703.  |
| (6) Acts 1881 spec. sess.; Burns<br>29-2103.  | (14) Acts 1925; Burns 10-4721. |
| (7) Acts 1852; Burns 44-201.                  | (15) Acts 1852; Burns 29-105.  |
| (8) Acts 1897; Burns 63-1302.                 | (16) Acts 1852; Burns 49-3503. |
|   | (17) Acts 1905; Burns 63-903.  |
|   | (18) Acts 1909; Burns 50-201.  |

### Elections

#### Voters

12. REGISTER OF NOTICE OF INTENTION TO BECOME A QUALIFIED ELECTOR,  
1892. 1 vol.

Record of intention to become a qualified elector, showing date, name, residence, age, twp., town or city, ward and precinct. Indexed alph. by name of elector. Hdw. 175 pp. 18 x 12 x 1 $\frac{1}{2}$ .

13. NOTICE OF ELECTION (REGISTRATION), 1815-1915. 87 file boxes.  
Register of voters for election, showing date, name, residence, politics, ward, and precinct. Arr. alph. by name of voter. 14 x 5 x 3.  
Clk. off.

14. RECORD OF ABSENT VOTERS, 1922--. 2 vols. (1-2).

Record of absent electors seeking privilege to vote, showing date of





Elections--Voters (continued)

application, name, residence, address to which ballots were sent,  
date sent and date returned. Indexed alph. by name of elector.

Hdw. 240 pp. 18 x 15 x 1 $\frac{1}{2}$ .

Returns

15. GENERAL AND SPECIAL ELECTION, 1914-28. 10 file boxes.

General and special election certificates, showing date, kind of office,  
name of elected official, date term begins and date expires. Arr.  
alph. by subject. 10 x 5 x 10. Shd. off.

Official Bonds  
(See also entries 142-143)

County

16. OFFICIAL BOND RECORD, 1878--. 1 vol.

Record of surety bonds furnished by public officials, showing date,  
name, residence, term, amount of bond, and witnesses. Indexed alph.  
by name of official. Hdw. 432 pp. 18 x 12 x 2 $\frac{1}{2}$ .

Miscellaneous

17. BOND RECORD NOTARY PUBLIC, 1887--. 3 vols. 1907-10, missing.

Record of notary public surety bonds, showing date, name, residence,  
business address, bondsman, witnesses, terms, and amount. Indexed  
alph. by names of notary. <sup>see</sup> Hdw. 404 pp. 16 x 12 x 2.



## Licenses

Marriages

(See also entry 177)

## 18. MARRIAGE APPLICATION RECORD, 1815--. 20 vols. (1-20).

Record of applications for marriage license, showing date, name, residence, sex, color <sup>number</sup> or sex, race, dates and place of birth, occupation, no. of times divorced, witnesses, name of parents, residence, occupation, date, and place of birth. Indexed alph. by name of applicant. Hdw. 592 pp. 13 x 13 x 3.

## 19. MARRIAGE AFFIDAVIT, 1868--. 22 vols. (1-2, A-T).

Record of permits for marriage given by parents or guardians, showing date, name of applicant, residence, sex, color or race, occupation, date, and place of birth; name of parent, residence, occupation, and place of birth. Indexed alph. by name of bride and groom. Hdw. 500 pp. 18 x 12 x 2. 2 vols., 1868-1918, clk. rec. rm.; 20 vols., 1918--<sup>vt.</sup>, clk. off.

## 20. MARRIAGE RETURN, 1855--. 53 boxes.

Marriage certificate returns by officials of ceremony, showing date, full name of parties, residence, age, color, occupation, <sup>number</sup> no. of times married, names of parents, and names and address of official. Arr. chron. 12 x 10 x 5. 20 boxes, 1855-94, clk. rec. rm.; 19 boxes, 1895-1913, clk. vt. off.; 14 boxes, 1914--<sup>4</sup>, clk. off.



## Licenses (continued)

Professional

## 21. PHYSICIAN'S CERTIFICATE, 1881--. 4 vols.

Record of applications for physicians' licenses, showing date, name, residence, age, school attended, date of diploma, qualification, certificate, and statement of license issued. Indexed alph. by names of applicants. Hdw. 250 pp. 18 x 12 x 1 $\frac{1}{2}$ . 1 vol., 1881-85, clk. pvt. off. 3 vols., 1885--<sup>5</sup>, clk. rec. rm.

## 22. OPTOMETRY LICENSE RECORD, 1907-17. 1 vol.

Record of certificates of registration to practice optometry, showing no., date, name, residence, witnesses, date of license, and name of president of board of examiners. Indexed alph. by names of optometrists. Hdw. 139 pp. 14 x 9 x 1.

## 23. RECORD OF VETERINARY MEDICINE OR SURGERY, 1901-5. 1 vol.

Record of applications for veterinary license to practice medicine and surgery, showing dates, name, address, <sup>number</sup> of years a resident, qualifications, and names of witnesses. Indexed alph. by names of applicants. Hdw. 160 pp. 16 x 11 x 1.

Business

## 24. RECORD OF POULTRY DEALERS, LICENSE, 1917--. 1 vol.

Record of applications for license to buy and sell poultry, showing date, name, place of business, and names of witnesses. Indexed alph. by names of applicants. Hdw. 504 pp. 13 x 9 x 2.





## Certificates

## 25. RECORD OF PARTNERSHIP, 1909--. 1 vol.

Record of business operating as partnerships, showing date, name of company, location, names and ~~no.~~ <sup>members</sup> of persons in the business, and address. Indexed alph. by names of partners. Hdw. 426 pp. 16 x 12 x 3.

## 26. INSURANCE REGISTER, 1876-99. 1 vol.

Record of insurance agencies, showing date, name of company, name of agent, and their address. Indexed alph. by name of insurance company. Hdw. 427 pp. 18 x 12 x 3.

## 27. PATENT RIGHT RECORD, 1869-70. 1 vol.

Record of patents registered by inventors, showing date filed, name of patent, description of invention, and name of owner. No index. Hdw. 444 pp. 16 x 11 x 2.

## 28. PERMIT FOR FIRE ARMS, 1925-33. 2 vols. (1-2).

Record of permits to carry firearms, showing date, name, age, residence, kind of weapon, description, and no. of permit. Indexed alph. by names of persons given permit. Hdw. 200 pp. 11 x 8 x 1.

*missing  
Mar 27 - June 26, 1927*

## Registers

## 29. REGISTER TRAINED NURSES, 1909-34. 1 vol.

Record of graduate nurses in county, showing date of registration, name, and residence. Indexed alph. by names of nurses. Hdw. 322 pp. 14 x 9 x 1. Clk. off.



## Registers (continued)

## 30. NEGRO RECISTER, 1852-61. 1 vol.

Register of negroes, showing date, name, residence, description, date, and place of birth, and names of witnesses. Indexed alph. by names of negroes. Hdw. 439 pp. 16 x 11 x 1 $\frac{1}{2}$ .

## Receipts and Disbursements

31. CLERK'S DAILY BALANCE AND CASH STATEMENT, 1915--. 10 vols.  
(1-10).

Record of daily receipts, disbursements, and balance, showing date, amount of receipts, amount disbursed, number of account, kind of fund, and balance. No index. Hdw. 322 pp. 11 x 9 x 1 $\frac{1}{2}$ .

## 32. CASH BOOK, 1870--. 8 vols. (1-8).

Record of all money received, showing date, no. of receipts, name of payer, amount, purpose, and amount of fees. Indexed alph. by names of payer. Hdw. 250 pp. 17 x 15 x 2  $\frac{3}{4}$ .

## 33. RECEIPTS IN GENERAL, 1910--. 5 vols.

Record of receipts for fees, showing date, no. of receipt, from whom received, for what purpose, amount, and balance. Arr. by receipt no. Hdw. 424 pp. 14 x 10 x 2.

## 34. CASH BOOK OF DISBURSEMENTS, 1912--. 1 vol.

Record of receipts and disbursements, showing date, warrant no., from whom received, to whom paid, for what purpose, kind of fund, and name of twp. Arr. chron. Hdw. 242 pp. 18 x 12 x 2.



#### IV. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post a bond to be approved by the judge of the circuit court and filed with the clerk. (2)

Prior to the <sup>18</sup>constitution of 1851 the office of prosecuting attorney was created by a legislative act in 1851. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3)

It is the duty of the prosecuting attorney to inquire into the commission<sup>✓</sup> of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and misdemeanors in Washington County, all suits on forfeited recognizances, resists applications for changing names, protects interest<sup>✓</sup> of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits in which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, take depositions of witnesses, and perform any duty now conferred on a notary public. (6)

This office has existed in Washington County since the county's organization in 1617.

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|--|--|
| <p>(1) Const., art. 7, sec. 11;<br/>2 Rev. Stat. 1852, Burns<br/>49-2501.</p> <p>(2) 2 Rev. Stat. 1852, Burns<br/>49-2502.</p> | <p>(3) Rev. Stat. 1831, ch. 10,<br/>sec. 1.</p> <p>(4) Rev. Stat. Burns 49-2503.</p> <p>(5) 2 Rev. Stat. 1852; Burns<br/>29-2504.</p> <p>(6) Acts 1919; Burns 49-2507.</p> |
|--|--|

No records could be found.



## V. CIRCUIT COURT

The circuit court is created by the Indiana Constitution. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The forty-second circuit comprises Orange and Washington Counties.

The court has jurisdiction of law, equity, and criminal cases, and actions for divorce; he also has jurisdiction of the settlement of decedent's estates and guardianships. The court has jurisdiction of all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

The inception date of this office in Washington County is 1816. All the records are located in the clerk's record room in the courthouse.

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- (1) Const., art. 7, sec. 1.  
(2) Const., art. 7, sec. 9.

(3) Acts 1881; Burns 4-303.

### Civil and Criminal Causes

#### 35. FILE INDEX, 1816-51. 1 vol.

Index record to files of court cases, showing date, plaintiff and defendant, and file no. Arr. chron. Hdw. 469 pp. 16 x 11 x 2.

#### 36. INDICTMENT RECORD, 1855<sup>3</sup>--. 13 vols. (2-13).

Record of indictments and affidavits, showing names of persons indicted, dates, charges, attorney's names, witnesses, and clerk. Arr. alph. by name of one indicted. Hdw. 395 pp. 16 x 12 x 3.



## Civil and Criminal Causes (continued)

## 37. INDICTMENTS RECORD, 1853--. 8 vols. (1-8).

Record of indictments by grand jury of criminal cases, showing date, court term, indictment no., name of person indicted, charge, and prosecutor's name. Arr. alph. by name of defendant. Hdw. 440 pp. 18 x 12 x 2 $\frac{1}{2}$ .

## 38. AFFIDAVIT AND INFORMATION RECORD, 1904-32. 2 vols.

Record of affidavits and complaints charging non support of dependants, showing dates, plaintiffs, and defendants names, and nature of complaint. Arr. numerically. Hdw. 432 pp. 14 x 9 x 2.

## 39. RECOGNIZANCE BOND RECORD, 1929-35. 1 vol.

Record of affidavit of personal surety, showing name of party, name of security, amount of bond, and date. Arr. numerically. Hdw. 548 pp. 18 x 12 x 3.

40. (INSANE RECORD,) 1872--. 6 vols. (1-6). <sup>(C. + L. C.)</sup>Varies: RECORD OF INSANITY.

Record of persons committed, released, or returned to hospital of insane, showing date, state, county, insanity statement, patient's history, family history, medical examiner's statement, attending physician, and certificate of justice of peace. Arr. alph. by name of patient. Hdw. 595 pp. 18 x 12 x 3.

For other records, see entries 8, 41.

## 41. INSANITY, 1844--. 14 file boxes.

Findings on insanity cases examined, showing patient's name, personal history, insanity history, family history, attending physician's





## Civil and Criminal Causes (continued)

statement, and judge's commitment order. Arr. chron. 12 x 10 x 5.  
9 boxes, 1844-1910, clk. pvt. off.; 2 boxes, 1923-31, clk. rec. rm.;  
3 boxes, 1910-- , clk. off.

For other records, see entries 8, 41.

## 42. NATURALIZATION, 1892-1906. 1 vol.

Record of naturalization applications, showing date, applicant's name, arrival date in United States, native country, conditions of naturalization, and clerk's name. Arr. alph. by name of applicant. Hdw. 319 pp. 18 x 12 x 2. Clk. pvt. off.

Court Proceedings

## 43. ENTRY, ISSUE DOCKET AND FEE BOOK, 1913-- . 13 vols. (1-13).

Record of minutes and proceedings of civil court, showing date filed, names of parties, attorneys' names, fee settlement, receipts, clerk's memoranda, and sheriff's receipts. Arr. alph. by name of plaintiff. Hdw. 293 pp. 18 x 13 x 3. Clk. off.

## 44. ENTRY DOCKET CIRCUIT COURT, 1839-- . 18 vols. (1-18).

*Varies:* Entry Docket, Clerk's Docket.

Record of court proceedings, showing docket issues, clerk's fees itemized, order book, fees, names of plaintiffs and defendants, and clerk's total receipts. Arr. numerically. Hdw. 600 pp. 18 x 12 x 3. Clk. pvt. off.



Civil and Criminal Causes--Court Proceedings (continued)

## 45. ISSUE DOCKET, CIRCUIT, 1858--. 31 vols. (1-31).

Record of circuit court proceedings, showing date, attorneys' names, names of parties, and cause. Arr. numerically. Hdw. on printed forms. 296 pp. 18 x 12 x 3. Clk. pvt. off.

## 46. BAR DOCKET, 1887-1909. 9 vols. (1-9).

Record of cases filed, showing date filed, plaintiffs, and defendants and names, attorneys, cause, and cause no. Arr. chron. Hdw. 300 pp. 18 x 12 x 1 1/2. Clk. pvt. off.

## 47. CRIMINAL RECORD, 1879--. 6 vols. (1-6).

Record of criminal court proceedings, showing date, defendants' names, cause no., and disposition of case. Arr. alph. by name of defendant. Hdw. 580 pp. 18 x 12 x 3.

## 48. JUDGES DOCKET CIVIL, 1853--. 29 vols. (1-29).

Record of minutes of court in civil cases, showing dates, names of parties, cause, no., courts procedure, and disposition of case.

Arr. chron. Hdw. 320 pp. 18 x 13 x 3. Clk. pvt. off.

## 49. JUDGMENT DOCKET RECORD, 1853-83. 4 vol. (A-D).

Record of judgments, showing plaintiff's and defendant's names, receipts, satisfaction, assignment, date, and remarks. Arr. alph. by name of defendant. Hdw. 419 pp. 18 x 12 x 3. Clk. pvt. off.

## 50. MINUTE BOOK CIVIL RECORD, 1852--. 45 vols. (A-2; 1-19).

Record of minutes and proceedings of court, showing plaintiffs and defendant's names, cause, date, and judgment rendered. Arr. chron. 475 pp. 18 x 12 x 3.



Civil and Criminal Causes--Court Proceedings (continued)

51. FINAL RECORD CIRCUIT COURT, 1872-1918. 15 vols. (A-O).

*selection of*  
Record of selecting jurors for grand jury service, and inventories of bankruptcy sales, showing date, plaintiff's and defendant's names, and clerk's certification. Arr. alph. by names of plaintiff. Hdw. 590 pp. 18 x 12 x 2 3/4. Clk. pvt. off.

Executions

(See also entries 76, 103-106)

52. EXECUTION DOCKET CIRCUIT COURT, 1841--. 8 vols. (3-10).

1895-1901, missing.

Record of sheriff's sales of property, showing plaintiff's and defendant's names, to whom judgment is rendered, costs, kind of writ, to what office issued, and officer's return. Arr. alph. by names of plaintiff. Hdw. 288 pp. 18 x 12 x 3. 6 vols., 1841-95, clk. pvt. off., 2 vols., 1901--, clk. rec. rm.

53. LIS PENDENS RECORD, 1882--. 1 vol.

Record of certificates of sales, showing assignment date, sheriff's certificate, land description, and clerk's name. Arr. alph. by names of property owner. Hdw. 424 pp. 18 x 13 x 2 1/2.

54. LIS PENDENS OF LAND REDEMPTION RECORD, 1884--. 3 vols. (1-3).

Record of redemption of land sold on court order, showing date, amount, of date of sale, *amount* description and location of land. Arr. alph. by names of payer. Hdw. 574 pp. 16 x 13 x 2 1/2.







Probate Causes  
(See also entry 77)

55. ADMINISTRATORS AND GUARDIANS BOND RECORD, 1852--. 12 vols. *not lettered* (A-J; 1 vol. <sup>580</sup>)

Record of administrators and guardians bonds, showing date, amount of bond, witnesses' names, obligation, date approved, bondsmens' names, \_\_\_\_\_

and clerk's name. Arr. alph. by name of estate. Hdw. 593 pp.

18 x 12 x 3. 1 vol., 1852-1933, clk. rec. rm.; 10 vols., 1865-1933, .  
clk. pvt. off.; 1 vol. 1933--., clk. off.

56. PARTITION RECORDS, 1889--. 7 vols. (A-G).

Record of suits filed for partitioning of real estate, showing dates, names of parties, plats involved, location, property description, appraised value, reason for action, court proceedings, commissioners' names, and disposition of case. Arr. alph. by names of parties.

Hdw. 556 pp. 18 x 12 x 3.

57. INVENTORY RECORD, 1881-1935. 13 vols. (1-13). 1890-92; 1930-32, missing.

Inventory record of real and personal property, showing property description, valuation, dates, name of deceased, and amount and value of property taken by widow. Arr. alph. by name of heir. Hdw.

320 pp. 18 x 13 x 3.

58. GUARDIAN INVENTORY, 1870-76. 1 vol.

Record of real and personal property of heirs, showing guardian's name, amount of personal property, amount of real estate, total, and notary's name. Arr. alph. by name of heir. Hdw. 420 pp. 15 x 10 x 1½.

Clk. pvt. off.



## Probate Causes (continued)

## 59. INHERITANCE TRANSFER TAX RECORD, 1919--. 1 vol.

Record of inheritance tax on estates, showing names of estates, heirs' names, date filed, amount of exemptions, property value, rate, and amount of tax. Arr. alph. by name of estate. Hdw. 159 pp.  
23 x 18 x 2. Clk. pvt. off.

For other records, see entry 151.

## 60. LEDGER CIRCUIT, 1839-53. 1 vol.

Record of executor's sale of property, showing executor's name, Bonds-  
man's name, amount of bond, date, amount and value of real estate, and amount of note. Arr. alph. by name of deceased. Hdw. 350 pp.  
18 x 12 x 2½. Clk. pvt. off.

## 61. SALE BILL RECORD, 1881--. 8 vols. (1-8).

Record of sale of personal property of deceased persons, showing inventory no., list of articles, sale amount, to whom sold, sale terms, and surety's name. Arr. alph. by name of deceased. Hdw. 599 pp.  
18 x 12 x 3. Clk. pvt. off.

## 62. WILL RECORD, 1814--. 11 vols. (A-K).

Record of wills, showing testators' names, witnesses, heirs, executors, administrators, dates, and amounts bequeathed. Arr. alph. by name of testator. Hdw. 608 pp. 11 x 10 x 3.

Proceedings in Probate Causes  
(See also entry 78)

## 63. GENERAL ENTRY CLAIM AND ALLOWANCE DOCKET, 1871--. 6 vols. (1-6).



Probate Causes--Proceedings in Probate Causes (continued)

Record of estate claims allowed by court, showing estate no., names of deceased, claimants, administrators, <sup>creditors</sup> sureties, court hearing dates, claims, amount of fees, costs, and nature of claims. Arr. alph. by name of executor. Hdw. 295 pp. 17 x 15 x 2½.

64. (APPEARANCE DOCKET), 1884--. 9 vols. (1-9).

Record of fees, court issues, and proceedings, showing names of estate, administrator and executor, amount of bond, amount of sales and claims; and wills. Arr. alph. by name of deceased. Hdw. 582 pp. 17 x 12 x 3.

65. GUARDIANSHIP DOCKET AND FEE BOOK, 1882--. 4 vols. (2, 2-3, and 1 not numbered). <sup>File name:</sup> Variations: Judge's Docket Guardianship; Guardianship Docket.

Record of guardianship <sup>of</sup> minor heirs, showing date, name of wards, date of birth, guardian's name, address, amount of bond, names of <sup>local</sup> sureties, report dates, balance, court proceedings, and order book and page no. Arr. alph. by name of estate. Hdw. 290 pp. 18 x 12 x 3. Clk. off.

For earlier records, see entry 66. Judges Docket Probate.

66. JUDGES DOCKET PROBATE, 1874-1919. 11 vols. (1-9, A-B).

Judge's record of estates, showing administrator, executor, names of decedents, <sup>and</sup> sureties, bond amounts, date filed, court proceedings, sale of lands, and notice dates. No index. Hdw. 294 pp. 18 x 13 x 2½. Clk. pvt. off.

67. ORDER BOOK PROBATE, 1865--. 41 vols. (A-Z, 1-15).

Record of guardianship proceedings, showing guardians' names, <sup>administrators</sup> wards names, estate settlements, administrators' names, and dates. Arr. alph. by name of estate. Hdw. 640 pp. 18 x 12 x 3. 26 vols., 1865-1901, Clk. rec. rm. 15 vols., 1907--, Clk. off.







Probate Causes--Proceedings in Probate Causes (continued)

## 68. PROBATE MINUTE RECORD, 1819--. 13 vols. (1-13).

Record of probate cases, showing dates, plaintiff's and defendant's names, name of estate, case no., proceedings, and court term. Arr. by case no. Hdw. Condition fair. 462 pp. 14 x 11 x 2 $\frac{1}{2}$ .

## Fee and Cash Records

## 69. REGISTER OF FEE AND FUND HELD IN TRUST, 1911--. 1 vol.

Record of funds held in trust by court, showing amounts, dates received, cause, plaintiff's and defendant's names, and dates disbursed. Arr. alph. by names or hoir. Hdw. 321 pp. 18 x 13 x 3 $\frac{1}{2}$ .

## 70. CLERK'S FEE AND CASH BOOK, 1910--. 2 vols. (1-2).

Record of fines and forfeitures collected, showing from whom collected, date, amount of fines collected, date paid, amount of forfeitures, and date paid to county treasurer. Arr. by case no. Hdw. 484 pp. 18 x 13 x 3.

## 71. FEE BOOK, 1840-1926. 18 vols. (5-6, 8-22, and 1 not numbered).

1842-46 and 1865-71, missing.

Record of court fees collected, showing plaintiff's and defendant's *and attorneys* names, attorneys' names, date, costs, and receipts. Arr. alph. by name of defendant. Hdw. 290 pp. 18 x 12 x 3. 14 vols., 1840-1915, clk. rec. rm.; 3 vols., 1882-91, clk. pvt. off.; 1 vol. 1915-26, clk. off.

For later records, see entry 43.

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## Fee and Cash Records (continued)

## 72. CRIMINAL FEE BOOK, 1870-1928. 10 vols. (1-10).

Record of itemized fees of criminal cases, showing case no., offense, indictment date, proceedings, order book, change of venue, justice of peace or city court cost, circuit and criminal court costs, and clerk's receipts for fines and costs paid. Arr. by case no. Hdw. 450 pp. 18 x 12 x 2.

For later records see entry 43.

## 73. REGISTER OF WITNESS AND OTHER FEES, 1871--. 3 vols.

1894-1901, missing.

Record of fees and allowances ordered by court, showing book and page no., title cause, amounts, dates, from whom received, and to whom paid. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. Clk. pvt. off.

## 74. JURY CERTIFICATE FOR ALLOWANCE, 1892-1914. 1 vol.

Record of payments for jury service, showing certificate no., juror's name, no. of days on jury, court term, date paid, and amount. Arr. numerically. Hdw. 200 pp. 16 x 11 x 1. Clk. pvt. off.

For later records see entry 43.

## 75. CASH BOOK OF DISBURSEMENT, 1912-26. 1 vol.

Record of disbursement of fees and funds ordered by court, showing dates, amounts, by whom and to whom paid, and case no. Arr. by case no. Hdw. 242 pp. 18 x 12 x 2. Clk. pvt. off.



## VI. COMMON PLEAS COURT,

The common pleas court was established by an act of 1852. The judges were elected for terms of four years. (1)

The common pleas court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars except cases of slander, libel, breach of marriage contract, and action of official bond, or where the title of real estate shall be in issue; (3) and criminal jurisdiction in cases which are not felonies except those triable by the justice of the peace. (4)

Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in common pleas records until completion of the suits. (5)

The inception date of this court in Washington County is 1853. All the records are located in the clerk's private office in the courthouse, unless otherwise stated, and are, with other court records, in the custody of the clerk of the circuit court.

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(1) 2 Rev. Stat. 1852, pt. 1,  
ch. 8, sec. 1.

(2) 2 Rev. Stat. 1852, pt. 1,  
ch. 8, sec. 4.

(3) 2 Rev. Stat. 1852, pt. 1,  
ch. 8, sec. 11.

(4) 2 Rev. Stat. 1852, pt. 1,  
ch. 8, sec. 14.

(5) Acts 1873, ch. 29, sec. 80.





Executions  
(see also entries 52-62, 103-106)

76. EXECUTION DOCKET COMMON PLEAS COURT, 1853-73. 2 vols. (1-2)

Record of judgements rendered in debts or damages suits, showing date of issue, kind of writ, names of litigants, decree of court, amount awarded, costs and fees, total amount, name of party receiving judgement, and officers return. Indexed alph. by names of plaintiffs. Hdw. 288 pp. 18 x 12 x 3.

For later records, see entry 52.

Probate Causes  
(see also entries 55-62)

77. MISCELLANEOUS RECORD, 1864-69. 1 vol.

Record pertaining to interstate probate cases, showing name of deceased, residence during life, inventory and value of estate, and names of administrator and attorney. Indexed alph. by titles of estates. Hdw. 433 pp. 18 x 12 x 3.

Proceedings in probate causes  
(see also entries 63-68)

78. FINAL RECORD COURT OF COMMON PLEAS, 1852-72. 10 vols. (A-J).

*also personal and real estate*  
Records of ~~lasts~~ of estates ~~property~~ and apportionment among heirs, showing date, title of estate, amount realized, and *proportionate* ~~porportionments~~ amounts due each heir. Arr. alph. by name of deceased. Hdw. 590 pp. 18 x 12 x 3.

Fee and Cash record

79. FEE BOOK "COMMON PLEAS COURT", 1853-70. 6 vols. (1-6).

Record of fees in court cases, showing names of litigants, *and* attorney, amounts of fees, fines, and costs. Indexed alph. by names of defendants. Hdw. 250 pp. 16 x 11 x 2 $\frac{1}{2}$ .  $\square$  Clk. rec. rm.



## VII. RECORDER

The recorder is a constitutional officer elected for a term of four years. He is required to give a bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. (2)

The title of this officer describes his functions: to make and preserve a public record of legal documents for private persons as required by law. Of the many kinds of instruments recorded, the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancelations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

The inception date of this office in Washington County is 1816. All the records are located in the recorder's record room in the courthouse, unless otherwise stated.

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|--|---|
| (1) 1 Rev. Stat. 1882; Acts 1901; Burns 49-3201. | (7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 58-119. |
| (2) Ind. Const., art. 6, sec. 2.                 | (9) Acts 1929; Burns 25-219.                                      |
| (3) 1 Rev. Stat. 1882; Burns 49-3210.            | (9) Acts 1929; Burns 25-305.                                      |
| (4) Acts 1905; Burns 49-3203.                    | (10) Acts 1925; Burns 21-223.                                     |
| (5) Acts 1881, spec. sess.; Burns, 2-2519.       | (11) 1 Rev. Stat. 1852; Burns 25-1520.                            |
| (6) Acts 1909; Burns 43-703.                     | (12) Acts 1913; Burns 49-3223.                                    |
|  | (13) 1 Rev. Stat. 1852; Acts 1897; Burns 33-301.                  |



## Deeds, Titles, and Grants

80. DEED RECORD, 1814--. 80 vols. (A-Z, A<sup>2</sup>-Z<sup>2</sup>, A<sup>3</sup>-Z<sup>3</sup>, A<sup>4</sup>-Z<sup>4</sup>).<sup>H</sup>

Records of deeds and mortgages, showing abstracts of original documents, date, witnesses, and attest. Indexed alph. by names of grantors.

1814-1807, hdw.; 1907--, typed. 588 pp. 18 x 12 x 3.

81. GENERAL INDEX OF DEEDS, 1814--. 16 vols. (1-16)<sup>X</sup>

Index to deed records, showing names of grantor and grantee, kind of deed, date recorded, amount of consideration, location and description of property, and vol. and page no. No index. Hdw. 395 pp. 11 x 12 x 3. Recr. off.

82. COUNTY CEMETERY DEED RECORD, 1925--. 1 vol.

Record of deeds to cemetery lots, showing location and size of lot, price, and purchaser's name. Arr. by lot nos. Hdw. 588 pp. 18 x 12 x 3. Recr. off.

83. COMMISSIONERS' DEED RECORD, 188<sup>2</sup>~~6~~-1926. 1 vol.

Record of land sales by commissioners, showing date, court term, acreage, sale price, witnesses, and commissioners' attest. Indexed alph. by names of grantors and grantees. 593 pp. 18 x 12 x 3.

84. TAX TITLE (DEEDS), 1865--. 1 vol.

Record of sale of property to liquidate delinquent tax claims, showing names of original owner, <sup>and auditor</sup> date, auditor, date of sale, name of purchaser, amount, and recorder's attest. Indexed alph. by names of grantor and grantee. Hdw. 357 pp. 18 x 12 x 2<sup>1</sup>/<sub>2</sub>. Recr. off.

For sales record, see entry 137.





## Deeds, Titles, and Grants (Continued)

85. QUIT TITLE RECORD, 1911--. 1 vol.

Record of deeds on which clouded or contestable titles have been cleared and established by court action, showing true owner's name, location and description of property, and decree of court. Indexed alph. by names of grantors. Typed. 588 pp. 19 x 12 x 3.

## Mortgages and Releases

Real Estate86. MORTGAGE RECORD, 1853--. 32 vols. (A-Z, A<sup>1</sup>-F<sup>1</sup>).

Record of properties which have been pledged to secure loans, showing date, name of mortgagor, description of property, life and amount of mortgage, and name of mortgagee. Indexed alph. by names of mortgagors and mortgagees. Hdw. 620 pp. 19 x 12 x 3 $\frac{1}{2}$ .

87. GENERAL INDEX OF MORTGAGE, 1817--. 12 vols. (1-6, 1-6).

Index to mortgage record, showing names of mortgagor and mortgagee, description of property, consideration, date of record and of release, and vol. and page no. of mortgage records. Arr. alph. by names of mortgagee and mortgagor. Hdw. 450 pp. 18 x 13 x 3.

Chattels88. CHATTEL MORTGAGE MINUTE BOOK, 1935--. 1 vol.

Record containing data on mortgaged personal property, showing no. of instrument, date, names of mortgagor and mortgagee, amount secured, and date of maturity. Indexed alph. by names of mortgagors. Hdw. 264 pp. 19 x 12 x 3. Recr. off.



Mortgages and Releases--Chattels (continued)

89. CHATTEL MORTGAGE RECORD, 1908--. 5 vols. (1-5).

Record of personal property mortgaged to secure repayment of loans, showing description of property, names of mortgagor and mortgagee, amount, and date of maturity. Indexed alph. by names of mortgagors.

Typed. 600 pp. 19 x 12 x 3. Recr. off.

School Funds

(See also entries 139-143)

90. SCHOOL FUND MORTGAGE, 1865--. 5 vols. (1-5).

Record of mortgages on real estate securing school fund loans, showing date, amount and terms of mortgage, description of property, interest rate, names of mortgagor and witnesses, and attest by auditor.

Indexed alph. by names of mortgagors. Hdw. 189 pp. 18 x 12 x 2 $\frac{1}{2}$ .

Liens

91. MECHANICS' LIENS, 1856--. 9 vols. (1-9).

Record of claims for services or materials used to construct or repair property, showing names of principals, amount claimed, description of property, cause for claim, date, and attest. Indexed alph. by names of both principals. Hdw. 92 pp. 13 x 9 x 1.

Register of Legal Instruments

92. ENTRY OF DEEDS, 1819--. 32 vols. (A-Z, A<sup>3</sup>-F<sup>3</sup>).

Record of deeds, showing date, no. of instrument, description of property, names of principals, amount of purchase, and fees. Indexed alph. by names of grantors and grantees. Hdw. 300 pp. 12 x 8 x 2 $\frac{1}{2}$ .

31 vols., 1819-1934, recr. rec. rm.; 1 vol., 1935--, recr. off.



Register of Legal Instruments (continued)

93. REGISTER OF FARM NAMES, 1913-22. 1 vol.

Record of farms in county, showing date of filing, name of owner, description of land, and name given to farm. Indexed alph. by names of owners. Hdw. 320 pp. 16 x 12 x 2.

94. MARK AND BRAND BOOK, 1838-61. 1 vol.

Record of marks and brands for stock, adopted for identification purposes, showing date, applicant's name, and sketch and description of brand. Indexed alph. by name of applicant. Hdw. 110 pp. 12 x 8 x 1.

95. TOWNSHIP, RANGE, AND ABSTRACT AND SWAMP LANDS, 1841-53. 1 vol.

Record of lands sold in county, and swamp lands returned for taxation, showing date of purchase, certification no., name of purchaser, description and location of lands, acreage, and purchase price. Arr. by locations. Hdw. 100 pp. 18 x 11 x 1.

96. DISCHARGE RECORD OF SOLDIERS AND SAILORS, 1862--. <sup>2</sup>1 vol.

Record of soldiers and sailors, showing name of return, service record, rank, date of enlistment, battles engaged in, date of discharge, and health record at time of discharge. Indexed alph. by names of veterans. Hdw. 604 pp. 16 x 12 x 3.

97. APPRENTICES BOOK, 1828-91. 1 vol.

Record of agreements with persons who take minor orphans, under promise to care for them and teach them a trade or profession, showing names of principals, and terms of agreement. Indexed alph. by names of minors. Hdw. 15 pp. 15 x 10 x 3.





## Register of Legal Instruments (continued)

98. CONTRACTS, 1835--. 50 file boxes.

Written agreements, showing sale contracts, land contracts, rental contracts, releases, and mechanics' liens. Arr. by nature of contracts. 12 x 10 x 5.

## Miscellaneous Record

99. MISCELLANEOUS RECORD, 1869--. 8 vols. (2, and 1-7).

Records of miscellaneous instruments, showing copies of liens, releases, contracts, bills of sale, bonds for deeds, affidavits, and agreements. Indexed alph. by names of parties. Hdw. 536 pp. 19 x 12 x 3. Recr. off.

## Fee and Cash Books

100. FEE AND CASH BOOK, 1895--. 9 vols. (1-5, 1-4). Title varies: Recorder's Fee Book.

Record of fees collected, showing date, no. of document, name of payer, kind of instrument, and amount of fees. Arr. chron. Hdw. 482 pp. 19 x 12 x 2 $\frac{1}{2}$ .

101. TRACT BOOK NO. 1, 1827-59. 1 vol.

Record of partitioning and sale of lands in tracts, showing location and description by twp., range and section, acreage, name of purchaser, and date. No index. Hdw. 186 pp. 16 x 11 x 2. Recr. off.

## Maps and Plats

102. ATLAS OF WASHINGTON COUNTY, 1878-91.

Political atlas, showing townships, cities and towns. Drawn by



## Maps and Plats (continued)

B. M. Griffing. Published at Philadelphia, Pa., by D. J. Lake.

Printed in colors. Scale, 2 in. to 1 mile.  $14\frac{1}{2} \times 12$ . Recr. vt.



### VIII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years . He must give bond to insure faithful performances of his duties, and is required to take the usual oath of office. (1) No person is eligible to hold office of sheriff for more than four years in any period of six years. (2)

The sheriff is the conservation of peace within Washington County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breaches of the peace and has the authority to call to his aid the poor of the county; pursue and commit to jail all felons; execute all process directed to him by the courts; maintain and preserve order in the county except justice of the peace courts. He also maintains the jail and takes care of the prisoners confined in it. (3) It is his duty also to protect persons in danger of possible lynchings. (4) He makes arrests of all persons on indictments, warrants, affidavits, and information received from the prosecutor or the court, and commits them to jail. (5)

As a court officer of Washington County he is required to make services of all process. (6) He sells mortgage property on the foreclosure of proceedings; (7) executes deeds to real estate sold on execution; (8) conveys persons committed to state charitable, directable, or penal institutions; (9) and attends sessions of the county council and executes its orders. (10)

The inception date of this office in Washington County is 1814. All the records are located in the sheriff's office in the courthouse.





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|---|---|
| (1) 2 Rev. Stat., 1852; Burns<br>49-2801. | (7) Acts 1881, spc. sess.;<br>Burns 3-1819. |
| (2) Ind. Const., art. 6, sec. 2.          | (8) Acts 1881 spc. sess.;<br>Burns 2-4101.  |
| (3) 2 Rev. Stat., 1852; Burns<br>49-2802. | (9) Acts 1906; Burns 9-2232.                |
| (4) Acts 1905; Burns 10-5310.             | (10) Acts 1899; Burns 26-510.               |
| (5) Acts 1906; Burns 9-1001.              |   |
| (6) 2 Rev. Stat. 1852; Burns<br>49-2903.  |   |

Execution records  
(see also entries 76, 52-62)

103. SHERIFF'S EXECUTION DOCKET, 1876--. 3 vols. (1-3).

Record of property sold by sheriff at forced sale, showing no. of writ, date, kind of writ, litigants, names of owner, amount to be realized, amount of sale, costs and fees, and name of purchaser. Arr. <sup>by</sup> case no. <sub>1</sub>  
Hdw. 215 pp. 18 x 13 x 3.

104. SHERIFF'S DOCKET, 1879--. 6 vols. (1-6).

Record of subpoena served by sheriff in state causes, showing date, names of principals, kind of writ, service dates, fees and costs, and names of witnesses. Arr. by writ nos. Hdw. 600 pp. 18 x 13 x 3.

105. SHERIFF DOCKET, CIVIL, 1879-1932. 12 vols. (1-12).

Record of subpoena served, in civil cases, showing date, names of parties, nature of writ, service dates, fees and costs, and witnesses. Arr. by no. of writ. Hdw. 600 pp. 18 x 13 x 3.

106. SHERIFF SALE, 1895--. 5 file boxes.

Record of property sold to satisfy delinquent tax claims, showing <sup>names</sup> of delinquent owner, location and description of property, amount of delinquency, amount realized at sale, and name of purchaser.  
No index. 10 x 5 x 10.



## Fee and Cash Books

## 107. SHERIFF'S CASH BOOK, 1892--. 1 vol.

Record of cash received and disbursed, showing date, amount, cause no., amount from sales, and total receipts and disbursements. Arr. chron. 500 pp. 18 x 12 x 3.

## 108. SHERIFF'S FEE BOOK, 1892--. 4 vols. (1-4).

Record of fees collected, showing title of cause, date and nature of services, amount of fees and remarks. Indexed alph. by names of principals. Hdw. 588 pp. 18 x 12 x 3.

## 109. SHERIFF'S FOREIGN FEE BOOK, (CIRCUIT), 1911--. 1 vol.

Record of fees from other counties, showing sheriff's return, title and no. of cause, amount of fees and costs, and county to which chargeable. Indexed alph. by names of parties indited. 488 pp. 18 x 12 x 3.



## IX. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post a bond for not more than five thousand dollars nor less than one thousand dollars. (2) The office was in existence before 1851 by virtue of the constitution of 1816. (3)

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpoena witnesses and employ a physician to make a postmortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in cases of absence, vacancy, interest, or incapacity, (8) and serves warrants on the sheriff if necessary. (9)

The inception date of this office in Washington County is 1814. All the records are located in the coroner's office in the courthouse.

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| (1) Const. 1851, art. 6, sec. 2.  | (6) 2 Rev. Stat. 1852, Acts 1879 spec. sess.; Burns 49-2909. |
| (2) 2 Rev. Stat. 1852, Acts 1933; Burns 49-2901.                            | (7) 2 Rev. Stat. 1852, Acts 1933; Burns 49-2901.             |
| (3) Const. 1816, art. 4, sec. 25.   | (8) 2 Rev. Stat. 1852; Burns 49-2902.                        |
| (4) 2 Rev. Stat. 1852, Acts 1871, and Acts 1879 spec. sess.; Burns 49-2904. | (9) 2 Rev. Stat. 1852; Burns 49-2903.                        |
| (5) 2 Rev. Stat. 1852; Burns 49-2903.                                       |  |

110. CORONER'S RECORD, 1913--. 3 vols. (1-3).

Record of cases of sudden or unexplained deaths investigated by the





coroner, showing date, name of deceased, place of death, testimony of witnesses, description and history of deceased, and cause of death.

Arr. chron. Hdw. 300 pp. 18 x 10 x 2. 2 vols., 1913-34, clk. private off.; 1 vol., 1935--, cor. off.



## X. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold office for more than two consecutive terms. (2) He is required to post bond in the amount of ten thousand dollars. (3)

This office is the center of county administration. Financial affairs are transacted through it and here the records of county business are preserved.

The auditor's principal functions are fourfold; As a county "controller", he keeps the accounts of the county and issues warrants for all claims, and also claims approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Minor routine duties are keeping a land transfer record book, (13) managing the common school fund, the congressional township school fund as a member of the school fund board, (14) and apportioning semi-annually the interest of these funds to the school corporations; (15) preparing the ditch duplicate covering assessments for construction or



repair of ditches and drains; (16) issuing peddlers' licenses; (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for the security of trust funds; (19) and approving bonds of townships trustees. (20)

The inception date of this office in Washington County is 1841. All the records are located in the Auditor's record room in the courthouse, unless otherwise stated.

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| (1) 1 Rev. Stat. 1852; Burns 49-3001.                          | (11) Acts 1933; Burns 64-810.  |
| (2) Const., art. 6, sec. 2.                                    | (12) Acts 1899; Burns 26-520.  |
| (3) Acts 1899; Burns 49-3003.                                  | (13) Acts 1919; Burns 64-1409.   |
| (4) 1 Rev. Stat. 1852; Burns 49-3005; Acts 1897; Burns 26-006. | (14) Acts 1865; Burns 28-104. Acts 1865, 1935; Burns, 1936 suppl., 28-209. |
| (5) 1 Rev. Stat. 1852; Burns 26-011.                           | (15) Acts 1879; Burns 28-265.  |
| (6) Acts 1899; Burns 26-509.                                   | (16) Acts 1933; Burns 27-134.  |
| (7) Acts 1933; Burns 64-304.                                   | (17) 1 Rev. Stat. 1852; Burns 42-204.                                      |
| (8) Acts 1907; Burns 61-606.                                   | (18) Acts 1875, 1879 spec. sess.; Burns 67-201.                            |
| (9) Acts 1919, 1920 spec. sess.; Burns 64-1201.                | (19) 1 Rev. Stat. 1852; Burns 49-3011.                                     |
| (10) Acts 1919; Burns 64-1403.                                 | (20) Acts 1915; Burns 65-103.  |

#### Audits and Reports

##### 111. RECORD OF MONTHLY BALANCE, 1911--. 4 vols. (1-4).

Record of monthly statements of the auditor, showing receipt to date, receipt for month, total receipt fund, balance, and cash on hand.

Arr. chron. Hdw. 167 pp. 21 x 18 x 2.

##### 112. COUNTY AUDITOR'S CERTIFICATE OF DISTRIBUTION, 1896--. 8

vols. Title varies: Apportionment of Revenue, 1896-1915.





## Audits and Reports (continued)

Record of county revenues divided into the various funds, showing amount appropriated to the town and twps., benevolent funds for institutions, state debts, sinking funds, state taxes, university, state schools, educational, county revenue, bonds, bridges, gravel roads, local tuition, special school twps., and dog tax. Arr. chron. Hdw. 150 pp. 18 x 12 x 2. Aud. vt.

## 113. APPORTIONMENT RECORD, 1890--. 3 vols.

Record of school funds derived from various sources and their apportionment among the towns and twps, throughout the county, showing sources and distribution of funds, dates, towns, twps., and amounts. Arr. chron. Hdw. 300 pp. 16 x 13 x 2. Aud. vt.

## 114. VENUE RECORD, 1914--. 1 vol.

Record of cases venued to other counties, showing date received, month, year, from what county, parties, and title of cause. Arr. chron. 374 pp. 15 x 14 x 2. Aud. vt.

## Receipts and Disbursements

## 115. AUDITOR'S FEE AND CASH BOOK, 1910--. 1 vol.

Record of fees received from highway, licenses, tax deeds, road contracts, and miscellaneous, showing dates, amounts, from whom received, and total. Arr. chron. Hdw. 245 pp. 16 x 13 x 3. Aud. off.



## Receipts and Disbursements (continued)

## 116. REGISTER OF RECEIPTS OTHER THAN TAXES, 1911--. 3 vols. (1-3).

Record of receipts other than taxes, showing from whom received, to what account, date, and amount. Arr. chron. Hdw. 300 pp. 16 x 12 x 1 $\frac{1}{2}$ . Aud. vt.

117. RECORD OF RECEIPTS OF COUNTY REVENUE, 191<sup>1</sup>--24. 2 vols.

Record of receipts of county revenue, showing date, no. of receipt, clerk's, auditor's, treasurer's, recorder's, and sheriff's fee, kind of funds, from whom received, and for what purpose. Arr. by receipt no. Hdw. 187 pp. 26 x 18 x 2. Aud. vt.

## 118. AUDITOR REGISTER, 1841-95. 2 vols.

Record of receipts of money paid to treasure<sup>r</sup>, showing by whom paid, for what purpose, date, twp., and amount. Arr. by receipt no. 195 pp. 15 x 10 x 1 $\frac{1}{2}$ . Aud. off.

## 119. RECORD OF APPROPRIATIONS AND DISBURSEMENTS, 1841--. 7 vols.

1847-96, missing.

Record of county revenue and expenses, showing date, warrant no., amount received, appropriation, amount of appropriation, overdraft, balance, from whom received, and to whom disbursed. Arr. chron. Hdw. 179 pp. 18 x 12 x 1. 6 vols., 1841-1936, aud. vt.. 1 vol., 1936--., aud. off.

## 120. AUDITOR'S LEDGER OF RECEIPTS, APPROPRIATIONS, AND DISBURSEMENTS,

1900--. 9 vols. Title varies. <sup>ff</sup>Register of Appropriations and Disbursements, 1915-24.

Record of receipts and disbursements of county revenues, showing date, number of warrant, amount of warrant, amount of appropriation, sources,



# Receipts and Disbursements (continued)

salaries of county officials, overdrafts and balance. Arr. chron.

Hdw. 570 pp. 19 x 16 x 3.

## 121. DISBURSEMENT RECORD, 1896-1911. 2 vols.

Record of expenditures, showing date of order, amount posted, to various county funds, salary of officials, jury, election, printing, court allowances and total amounts. No index. Hdw. 600 pp. 23 x 12 x 3. Aud. off.

For later records, see entry 124.

## 122. REGISTER OF WARRANTS, 1911--. 12 vols. (1-12).

Record of claims paid to each twp. for poor relief, showing date of warrant, number of warrants, to whom drawn, on what account, appropriations number, lodger, folio, claim number, and date warrant received. Arr. by warrant number. Hdw. 500 pp. 18 x 12 x 3.

## 123. REGISTER OF MISCELLANEOUS WARRANTS, 1840-95. 2 vols.

Record of warrants paid out of various county funds, showing date, no. of warrant, to whom paid, name of fund and amount. Arr. chron. Hdw. 195 pp. 18 x 11 x 1 1/2. Aud. off.

## 124. JOURNAL, 1841-1935. 3 vols. (1-3).

Record of purchaser of office supplies, showing date, name of article, price, seller, and name of office. No index. Hdw. 639 pp. 18 x 12 x 3.

## 125. REGISTER OF COUNTY ORDERS, 1850-1915. 8 vols.

Record of orders issued for poor relief, showing receipt for county orders, in whose favor drawn, purpose of order, date and total amount. Arr. by order number. 475 pp. 17 x 12 x 2.





## Receipts and Disbursements (continued)

## 126. REGISTER OF ORDERS NOT PAID FOR WANT OF FUNDS, 1891-92.

1 vol.

Register of orders not paid because of shortage of funds, showing in whose favor drawn, amount of order, date of endorsement, date of payment and amount of interest paid. Arr. by order number. 200 pp. 18 x 13 x 2.

## 127. TOWNSHIP POOR LEDGER, 1900-35. 1 vol.

Record of aid given indigents, showing twp., county, amount, date, total expenses for the year and amount spent for poor. Arr. chron. Hdw. 279 pp. 15 x 12 x 2.

## 128. POOR FUND CLAIMS, 1935--. 7 boxes.

Claims issued and allowed for poor relief, showing order no., name of party, amount of claim, for what purpose, and name of trustee. Indexed alph. by name of claimant. 12 x 10 x 5.

## Taxes

Appraisements

## 129. TRANSFER BOOK, 1853--. 18 vols. (1-18).

Record of real estate transferred from one person to another, showing date of transfer, from whom transferred, to whom transferred, consideration, description of lots and lands, date of deed, amount of fee, and remarks. Arr. by name of twp. Hdw. 309 pp. 17 x 11 x 2.

## 130. APPRAISER'S BOOK, 1859-62. 1 vol.

Record of lands and town lots which have been appraised, showing name



Taxes--Appraisements (continued)

of owner, description and location of land, name of town, and value.

Indexed alph. by name of owner. Hdw. 600 pp. 20 x 13 x 3.

Returns

131. AFFIDAVIT OF MORTGAGES INDEBTEDNESS, 1915--. 14 vols.

(1-14).

Record of affidavits filed by persons seeking tax exemptions for mortgaged property, showing dates, names of owners, descriptions and locations of property, and amount of mortgage. Arr. by lot numbers. 75 pp. 14 x 8 x  $\frac{1}{2}$ . Stg. rm., second floor.

132. INDEX TO MORTGAGE RECORD, 1925-26. 1 vol.

General index to mortgages, showing dates, names of mortgagors and mortgagees, kind of instruments, description and location of lands, dates recorded, when <sup>and</sup> satisfied, book, and page number. Arr. alph. by mortgagors. Hdw. 360 pp. 18 x 13 x  $1\frac{1}{2}$ .

Lists

133. ASSESSMENTS OF REAL ESTATE AND IMPROVEMENTS, 1854--. 19 vols.

(1-19).

Record of taxes on real estate, showing sec., and description of land, acreage, value of land, value of improvement, and kind of buildings.

Indexed alph. by name of owners. Hdw. 300 pp. 14 x 4 x  $1\frac{1}{2}$ .



Taxes--Lists (continued)

134. ASSESSMENTS, ASSESSOR'S SCHEDULES, 1895--. 476 vols.

Record of assessments on personal property and real estate, showing date, name of persons assessed, address, occupation, county, twp., oath, of personal property, chattels, valuation by party under oath, and valuation by county and twp. assessor<sup>1</sup>. Indexed alph. by names of party<sup>ass</sup> assessed. Hdw. 470 pp. 13 x 8 x 2. 1895-1932, stg. rm.; second floor; 1932--., assr. off.

Delinquent and Erroneous

135. ABSTRACT DELINQUENT TAXES, 1934-35. 1 vol.

Record of delinquent taxes of former years, and penalties added thereon, showing total amount carried to 1935 tax duplicate, old duplicates, penalties under 1935 law, new duplicates, polls and remarks. Arr. chron. Hdw. 150 pp. 22 x 18 x 1. Aud. off.

136. INSOLVENT TAX RECORD, 1917-35. 1 vol.

Record of delinquent and insolvent taxes, showing name of taxpayer, address, number of polls, amount delinquent, amount of delinquent half years tax dropped, date, and remarks. No index. Hdw. 25<sup>2</sup> pp. 17 x 15 x 1<sup>1</sup>/<sub>2</sub>. Tr. vt.

137. REGISTER OF TAX SALE, 1913--. 2 vols.

Record of lands sold for non-payment of taxes, of owner, certificate no., by whom purchased, date of sale, by whom redeemed, date of redemption, and location and description of land. Indexed alph. by names of owner<sup>2</sup>. Hdw. 400 pp. 18 x 13 x 2.

For deeds record, see ontry 34. ?

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## Taxes (continued)

Plat Books

138. ASSESSOR'S PLAT BOOK FOR TOWNSHIPS, 1928. 11 vols. (1-11).

Record of various plats of land in twps., showing name of owner, description of land, sec., twp., range, and value of land and improvement. Indexed alph. by name of owner. Hdw. 59 pp. 16 x 10 x  $\frac{7}{8}$ .  
Assr. off.

School Funds  
(See also entry 90)

139. REGISTER OF SCHOOL FUND AND LOANS, 1856--. 13 vols. (1-13).

Record of loans on school fund, showing amount of loan, date, number of loan, date payable. Arr. chron. Hdw. 479 pp. 18 x 12 x 3.

140. REGISTER OF LOANS CONGRESSIONAL FUND, 1870-1915. 2 vols.

Record of school fund loans, showing date, amount of loan, amount of interest, date payable, number of loan, security, and name of borrower. No index. Hdw. 195 pp. 18 x 12 x 1. Aud. off.

141. AUDITOR'S QUIETUS, 1912--. 7 vols. (1-7).

Record of receipts for interest collected on school fund loans, showing number, date, name, and amount. Arr. chron. Hdw. 200 pp. 15 x 11 x 1.



Official and Retail Bonds  
(See also entries 16-17)

142. SCHOOL TRUSTEE BOND RECORD, 1878-1935. 6 vols.

Record of trustee's bonds, showing date, name of bondsman, amount of bond and trustees name. Arr. by number of bond. Hdw. 250 pp. 16 x 12 x 1 $\frac{1}{2}$ .

143. RECORD OF RETAILER BONDS, 1900-1905. 1 vol.

Record of bonds posted by applicant for license sell intoxicating liquors, showing date, name, business address of applicant, amount of bond, and name of sureties or bondsmen. Indexed alph. by name of applicant. Hdw. 201 pp. 16 x 11 x 2.



## XI. ASSESSOR

The office of county assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. Qualifications are established by law: He must be a continuous freeholder of Washington County for not less than four years prior to the date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are to examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, and to report to the state board any delinquencies of township assessors. (3) He is also required to examine public records. (4) He also sets the value upon the intangibles for taxation. (5) He is ex-officio member and president of the Washington County board of review. (6)

The inception date of this office in Washington County is 1891. All the records are located in the assessor's office in the courthouse, unless otherwise stated.

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(1) Acts 1891, ch. 99, sec. 112.

(2) Acts 1919; Burns 64-1101.

(3) Acts 1919; Burns 64-1102.

(4) Ibid.

(5) Acts 1933; Burns 64-905.

(6) Acts 1919, 1920 spc. sess.;  
Burns 64-1201.





144. ASSESSMENT BOOK, 1892-- . 177 vols. Title varies: Assessor's Book.

Record of real estate and improvements and personal property, showing owner of property, description of land, acreage, valuation of land, of improvements, of additional improvements and lots, cash value of same, and total exemptions. Indexed alph. by names of owners. Hdw. 140 pp. 16 x 10 x 1<sup>1</sup>/<sub>2</sub>. 44 vols., 1892-1909, stg. rm., second floor; 119 vols., 1909-35, assr. off.; 14 vols., 1935--, aud. off.

145. AFFIDAVIT MORTGAGE INDEBTEDNESS, 1928-- . 30 vols. (1-30).

Record of tax exemptions on mortgage indebtedness, showing date, name of person claiming exemption, and amount of mortgage. Indexed alph. by names of mortgagées. Hdw. 51 pp. 13 x 8 x 3.



## XII. BOARD OF REVIEW

Washington County has a board for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (4)

It is the duty of the board to make changes in the valuation of the property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township or taxing unit therein, and order a new assessment. (5)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It



assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

The inception date of this board in Washington County is 1891.

All the records are located in the auditor's office in the courthouse.

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| (1) Acts 1919; Burns 64-1201, 64-1205. | (4) Acts 1919; Burns, <i>ibid</i> . |
| (2) Acts 1881, ch. 96, sec. 129.       | (5) <i>Ibid</i> .                   |
| (3) Acts 1891, ch. 99, sec. 114.       | (6) <i>Ibid</i> .                   |

n 146. BOARD OF REVIEW RECORD, 1905-35. 1 vol.

Record of minutes of board meetings, showing dates of meetings, lists of property, valuation, name and address of owners, assessed valuations, and signatures of board members. Indexed alph. by names of twp. Hdw.

645 pp. 16 x 11 x 3.





### XIII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Washington County consists of one member of the county council selected by the council, and six members appointed by the judge of the circuit court. The appointees must have the following qualifications: one shall be a township trustee of the county; one shall be a mayor or president of the board of trustees of an incorporated town in the county; one shall be a member of the board of school commissioners or board of school trustees or the board of education of a school city or a school town in the county; and three shall be resident freeholders of the county at large, not holding any public office. If possible, not more than four of the members of the board should belong to the same political party. (1)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (2)

The inception date of this board in Washington County is 1933. All the records of this office are located in the auditor's office in the courthouse.

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(1) Acts 1933; Burns 64-304.

(2) Ibid.

The first of these is the question of the origin of the human race. It is generally accepted that the human race originated in Africa, and that it spread from there to other parts of the world. This is supported by the fact that the most primitive races are found in Africa, and that the most advanced races are found in Europe and Asia. The second question is the question of the development of the human race. It is generally accepted that the human race has developed from a common ancestor, and that it has evolved into different races and cultures. This is supported by the fact that all races have certain common characteristics, and that different races have different characteristics.

The third question is the question of the future of the human race. It is generally accepted that the human race will continue to develop and evolve, and that it will eventually reach a higher stage of civilization. This is supported by the fact that the human race has always been able to overcome its difficulties and to progress towards a better future. The fourth question is the question of the relationship between the human race and the other races of the world. It is generally accepted that the human race is part of a larger community, and that it has a responsibility to the other races of the world. This is supported by the fact that the human race has always been able to coexist with the other races of the world, and that it has always been able to learn from them.

The fifth question is the question of the role of the human race in the world. It is generally accepted that the human race has a unique role to play in the world, and that it is responsible for the future of the world. This is supported by the fact that the human race has always been able to shape its own destiny, and that it has always been able to make a difference in the world. The sixth question is the question of the value of the human race. It is generally accepted that the human race has a great value, and that it is worth preserving. This is supported by the fact that the human race has always been able to create great works of art and literature, and that it has always been able to make great contributions to the world.

The seventh question is the question of the future of the human race. It is generally accepted that the human race will continue to develop and evolve, and that it will eventually reach a higher stage of civilization. This is supported by the fact that the human race has always been able to overcome its difficulties and to progress towards a better future. The eighth question is the question of the relationship between the human race and the other races of the world. It is generally accepted that the human race is part of a larger community, and that it has a responsibility to the other races of the world. This is supported by the fact that the human race has always been able to coexist with the other races of the world, and that it has always been able to learn from them.

The ninth question is the question of the role of the human race in the world. It is generally accepted that the human race has a unique role to play in the world, and that it is responsible for the future of the world. This is supported by the fact that the human race has always been able to shape its own destiny, and that it has always been able to make a difference in the world. The tenth question is the question of the value of the human race. It is generally accepted that the human race has a great value, and that it is worth preserving. This is supported by the fact that the human race has always been able to create great works of art and literature, and that it has always been able to make great contributions to the world.

THE JOURNAL OF THE  
ROYAL ANTHROPOLOGICAL INSTITUTE  
Vol. 10, Part 1, 1940

147. BOARD OF TAX ADJUSTMENTS, 1933--. 1 vol.

Record of meetings by board of tax adjustments, showing name of county, <sup>and</sup>  
town, date, rate, <sup>at</sup> name of board members, and auditor's ~~name~~. No index.

Hdw. 100 pp. 14 x 9 x 1.



#### XIV. BOARD OF FINANCE

The board of Washington County commissioners constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1)

The board of finance has charge of and controls the funds of Washington County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities. (3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Acts of 1935, reestablished the board of finance practically unaltered. The board has supervision of all public funds of the county, county seat city, and of the school city or board of school commissioners, and the safe-keeping and deposit thereof. (6)

The inception date of this board in Washington County is 1907. All the records are located in the assessor's office in the courthouse.

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| (1) Acts 1907; Burns 61-606.                   | (4) Acts 1907, 1931; Burns 61-616.         |
| (2) Acts 1907; Burns 61-606.                   | (5) Acts 1907; Burns 61-615.               |
| (3) Acts 1907, 1932 spec. sess.; Burns 61-610. | (6) Acts 1935; Burns, 1936 suppl., 61-623. |

I and the following persons, being of legal age, do hereby  
declare that we are the authors of the work entitled "The  
History of the People of the South Sea Islands," and that we  
are the sole and exclusive authors of the same.

We further declare that we are the authors of the work  
entitled "The History of the People of the South Sea Islands,"  
and that we are the sole and exclusive authors of the same.  
We further declare that we are the authors of the work  
entitled "The History of the People of the South Sea Islands,"  
and that we are the sole and exclusive authors of the same.  
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and that we are the sole and exclusive authors of the same.  
We further declare that we are the authors of the work  
entitled "The History of the People of the South Sea Islands,"  
and that we are the sole and exclusive authors of the same.

Witness my hand and seal this 1st day of January, 1900.  
The Authors.



148. BOARD OF FINANCE, 1907--. 1 vol.

Record of minutes of the board of finance, showing date, subjects discussed, place of meetings and names of members of the board. Arr. chron. Hdw. 300 pp. 18 x 12 x 3.



## XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2)

The treasurer receives all moneys coming to Washington County and deposits the same on the proper orders issued and attested by the auditor. (3) He keeps fee books and cash books. (4) He makes quarterly reports to the auditor; at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (5) and deposits with the auditor all orders redeemed. (6) He makes a monthly statement to the treasurer of state, (7) and collects all taxes. (8)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (9) and has custody of county funds, although the depositories are chosen by the board of finance. (10)

By an act of the legislature of 1905, the office of city treasurer was abolished in county seat cities of first, second, and third class; and the county treasurer was made the ex-officio treasurer of the county seat city, and is empowered with the same duties as the city treasurer had before the office was abolished. (11) In Washington County the county treasurer is also the treasurer ex officio of Salem, the county seat city.

which I will discuss, namely, the question of the extension of the right of suffrage to the colored people, and the question of the extension of the right of suffrage to the poor. These two questions are the most important ones which have arisen since the adoption of the Constitution, and they are the two which have caused the most serious divisions in the Union.

The first of these questions is the question of the extension of the right of suffrage to the colored people. This question has been discussed for many years, and it has been the subject of many laws and resolutions. The most important of these laws and resolutions are the following:

The first of these laws is the Act of March 3, 1842, which gave the right of suffrage to the colored people in the District of Columbia. This was the first time that the colored people were given the right of suffrage in any part of the United States.

The second of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Florida. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The third of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Alabama. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The fourth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Georgia. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The fifth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Louisiana. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The sixth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Mississippi. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The seventh of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Missouri. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The eighth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Illinois. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The ninth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Indiana. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The tenth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Ohio. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The eleventh of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of Pennsylvania. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The twelfth of these laws is the Act of March 3, 1845, which gave the right of suffrage to the colored people in the Territory of New York. This was the first time that the colored people were given the right of suffrage in any Territory of the United States.

The inception date of this office in Washington County is 1817.

All the records are located in the treasurer's vault in the courthouse, unless otherwise stated.

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|---------------------------------------|----------------------------------|
| (1) Const., art. 6, sec. 2.           | (7) Acts 1859, 1861; Burns       |
| (2) 1 Rev. Stat. 1852; Acts 1865,     | 49-1813.                         |
| 1919; Burns 49-3101.                  | (8) Acts 1919; Burns 64-1502.    |
| (3) 1 Rev. Stat. 1852; Burns          | (9) Acts 1919, 1920 spc. sess.;  |
| 49-3103.                              | Burns 64-1201.                   |
| (4) Acts 1895; Burns 49-1401.         | (10) Acts 1907, 1932 spc. sess.; |
| (5) Acts 1895, 1903, 1913; Burns      | Burns 6-610.                     |
| 49-1402.                              | (11) Acts 1905; Burns 48-6701.   |
| (6) 1 Rev. Stat. 1852; Burns 49-3114. |                                  |

#### Tax Collections

149. TAX DUPLICATE, 1854--. 134 vols. (1-104; 1-30).

Record of tax payments due for each year, showing name of owner, description of property, acreage, amount of tax, cash received, amount due, value of property, and date. Indexed alph. by names of taxpayers. Hdw. 490 pp. 24 x 17 x 2 $\frac{1}{2}$ . 104 vols., 1854--, tr. vt.; 30 vols., 1857--, aud. rec. rm.

150. MORATORIUM TAX DUPLICATE, 1934-35, 1 vol.

Record of taxes unpaid, showing amount brought from tax duplicate, amount of penalty dropped, amount due, and name of person owing tax. Arr. numerically. Hdw. 50 pp. 18 x 14 x 2 $\frac{1}{2}$ . Tr. off.

151. INHERITANCE RECORD, 1914--. 1 vol.

Record of inheritance tax on personal property, and real estates, showing name of heir, value of inheritance, amount of tax, and date. Arr. numerically. Hdw. 300 pp. 2 x 10 x 2. Tr. off.

For other records, see entry 59.

The first part of the book is devoted to a general survey of the subject, and to a discussion of the various methods which have been employed for its treatment. The second part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits.

Table I		Table II	
Method	Advantages	Method	Advantages
1. The method of least squares	It is the most accurate method of determining the position of a star.	2. The method of parallax	It is the most accurate method of determining the distance of a star.
3. The method of proper motion	It is the most accurate method of determining the velocity of a star.	4. The method of radial velocity	It is the most accurate method of determining the radial velocity of a star.
5. The method of transits	It is the most accurate method of determining the position of a planet.	6. The method of eclipses	It is the most accurate method of determining the position of a planet.
7. The method of occultations	It is the most accurate method of determining the position of a planet.	8. The method of micrometers	It is the most accurate method of determining the position of a planet.
9. The method of spectroscopy	It is the most accurate method of determining the composition of a star.	10. The method of photography	It is the most accurate method of determining the position of a star.

The third part of the book is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits. The fourth part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits. The fifth part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits.

The sixth part of the book is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits. The seventh part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits. The eighth part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits. The ninth part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits. The tenth part is devoted to a detailed examination of the various methods, and to a discussion of their relative merits and demerits.



## Tax Collections(continued)

152. REGISTER OF RECEIPTS, 1841--. 16 vols. (1-13, and 3 vols. not numbered). Title *Varies*.

Record of receipts to the treasurer, showing date of payment, amount received, name of twp. and payer, tax duplicate no., total receipts from all sources, and net receipts on account of current taxes. Arr. chron. Hdw. 200 pp. 18 x 12 x 2.

153. REGISTER OF TAX COLLECTED, 1926--. 6 vols. (1-6).

Record of taxes collected, showing duplicate no., total tax collected, current tax, delinquent tax, and insolvent tax. Arr. by no. of tax duplicate. Hdw. 646 pp. 17 x 13 x 3. Tr. off.

154. REGISTER OF RECEIPTS, TREASURER, 1928--. 2 vols.

Record of tax receipts issued to taxpayer, showing date issued, amount of receipts, posted to company fund, amount of tax, and name of taxpayer. Arr. chron. Hdw. 371 pp. 18 x 16 x 2 $\frac{1}{2}$ . Aud. off.

155. TAX RECEIPTS, 1908--. 159 vols. (1-159).

Record of tax receipts for each year, showing date, name of taxpayer, twp., amount of tax, and amount of second installment. Arr. by receipt no. Hdw. 350 pp. 11 x 8 x 2.

156. RECORD RECEIPT OF TAX PAYMENT, 1912-23. 6 vols. (1-6).

Record of tax payments received, showing name of person or company on tax duplicate, total receipts from all sources, net receipts, and account of current tax. Arr. by receipt no. Hdw. 720 pp. 17 x 18 x 3.



## Tax Collections(continued)

157. TAX RECEIPT, 1925--. 5 bundles.

Record of taxes paid in all twps., showing name of taxpayer, twp., amount of taxes and date when paid. No index. 24 x 18 x 12.

## Receipts and Disbursements.

158. TREASURER'S DAILY BALANCE AND CASH DEPOSITORIES, 1912--.

15 vols. (1-15).

Record of daily cash receipts, showing date, amount, source, deposit, name of depository, receipts, twp., town, special assessment, total amount of taxes collected, and day's balance. Arr. chron. Hdw. 295 pp. 18 x 12 x 3.

159. RECORD OF MONTHLY BALANCE, 1915--. 4 vols. (1-4).

Record of monthly balance, showing date, receipts to date, receipts for month, total fund disbursed by day, amount disbursed for month, total disbursed and balance. No index. Hdw. 185 pp. 20 x 18 x 1 $\frac{1}{2}$ .

160. BALANCE RECORD, 1898-1910. 1 vol.

Balance record of all funds, showing date, amount received, amount disbursed, and name of fund. No index. Hdw. 200 pp. 18 x 17 x 1.

161. CASH BOOK, 1884--. 26 vols. (1-26).

Record of cash received, showing date of receipt, month, year, day, no. of receipt, from whom received, and on tax account, and all other accounts. No index. Hdw. 638 pp. 16 x 11 x 2.

162. RECORD RECEIPT OTHER THAN TAXES, 1911--. 2 vols. (1-2).

Record of cash receipts other than taxes, showing date of receipt, from whom received, to what account, and amounts. Arr. chron. Hdw. 400 pp. 16 x 12 x 2.



## Receipts and Disbursements(continued)

163. APPROPRIATION AND DISBURSEMENT, 1911-14. 3 vols. (1-3)<sub>x</sub>

Record of appropriations and disbursements for county expenses, showing day, month, year, no. of warrant, name of fund, and amount of expense.

No index. Hdw. 640 pp. 19 x 16 x 3.

164. LEDGER, 1841--. 3 vols. Title Varies: Treasurer Ledger.

Record of warrants, showing date, warrant no., amount of warrant, receipt no., source, amount of receipt, and balance. Arr. chron. Hdw. 200 pp.

18 x 15 x 2.

165. DISBURSEMENT RECORD, 1904-24. 6 vols. (1-6)<sub>x</sub>

Record of disbursements, showing date and no. of warrant, name of fund, amount of warrant, and total. No index. Hdw. 600 pp. 17 x 14 x 3.

166. REGISTER OF WARRANTS AND DEPOSITORY RECORD, 1925-35. 2 vols.

(2-3).

Record of warrants and depositories, showing no. of fund, amount of warrant, date redeemed, name of depository, and ledger and page number.

Arr. chron. Hdw. 502 pp. 17 x 15 x 3.

167. QUIETUS, 1936--. 1 file box.

Quietus from state auditor to treasurer for money paid state, showing quietus no., date, amount, and source. Arr. chron. 10 x 5 x 12.





## XVI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1812; and since then it has undergone several changes.

The legislature in 1813 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elected. (2)

The school administrator system was changed by the legislature in 1833; by this new act the election of a school commissioner was provided. (3)

In 1852 the legislature provided for a board of trustees to act as the township school trustees. (4)

By legislative enactment in 1865 three school trustees were elected by the common council to administer the school system in addition to the township trustees. (5)

By an act of 1873 the county board of education was created. The board was comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (6)

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools, the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture,



books, maps, charts, and other supplies. (8) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board also may purchase text books from publishers and sell them to pupils at cost. (10)

The inception date of this board in Washington County is 1873.

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- |                                    |                                  |
|------------------------------------|----------------------------------|
| (1) Acts 1818, ch. 48, sec. 1.     | (7) Acts 1873, 1877, Burns       |
| (2) Acts 1824, ch. 97, secs. 1, 2. | 28-801.                          |
| (3) Acts 1833, ch. 70, sec. 3.     | (8) (Ibid.)                      |
| (4) Acts 1852, ch. 93, sec. 4.     | (9) Acts 1921, 1932 spec. sess.; |
| (5) Acts 1865, ch. 1, secs. 4, 5.  | Burns 28-501.                    |
| (6) Acts 1865, ch. 25, sec. 8.     | (10) Acts 1921, Burns 28-613.    |

No records could be found.

Chapter 1: Introduction to Mathematics

This chapter introduces the basic concepts of mathematics, including numbers, operations, and the importance of mathematical reasoning.

The first section discusses the history of mathematics and its role in human civilization.

The second section explores the fundamental properties of numbers and how they are used in everyday life.

The third section introduces the concept of sets and how they are used to organize and analyze information.

Set A	Set B	Intersection	Union
1, 2, 3, 4, 5	2, 3, 4, 5, 6	2, 3, 4, 5	1, 2, 3, 4, 5, 6
6, 7, 8, 9, 10	8, 9, 10, 11, 12	8, 9, 10	6, 7, 8, 9, 10, 11, 12
13, 14, 15, 16, 17	15, 16, 17, 18, 19	15, 16, 17	13, 14, 15, 16, 17, 18, 19

The fourth section discusses the importance of mathematical proof and how it is used to establish the truth of mathematical statements.

The fifth section introduces the concept of functions and how they are used to model real-world phenomena.

The sixth section discusses the importance of mathematical communication and how it is used to share mathematical ideas.

The seventh section introduces the concept of mathematical induction and how it is used to prove statements about natural numbers.

The eighth section discusses the importance of mathematical modeling and how it is used to solve real-world problems.

The ninth section introduces the concept of mathematical optimization and how it is used to find the best solution to a problem.

The tenth section discusses the importance of mathematical computation and how it is used to solve complex problems.

The eleventh section introduces the concept of mathematical probability and how it is used to analyze random events.

The twelfth section discusses the importance of mathematical statistics and how it is used to analyze data.

The thirteenth section introduces the concept of mathematical logic and how it is used to analyze arguments.

The fourteenth section discusses the importance of mathematical geometry and how it is used to study the properties of shapes.

The fifteenth section introduces the concept of mathematical algebra and how it is used to solve equations.

The sixteenth section discusses the importance of mathematical calculus and how it is used to study the behavior of functions.

The seventeenth section introduces the concept of mathematical physics and how it is used to model the physical world.

The eighteenth section discusses the importance of mathematical biology and how it is used to study living organisms.

The nineteenth section introduces the concept of mathematical economics and how it is used to study the behavior of markets.

## XVII. SUPERINTENDENT OF SCHOOLS

By legislative enactment in 1873 a county superintendent of schools was provided for, to be appointed by the township to serve for a term of two years. (1)

In 1899 an act of the legislature lengthened the term of office of the county superintendent of schools to four years and also provided that he be elected by the township trustee. He must post a bond with the auditor to insure faithful performance of his duties as prescribed by law. (2)

The superintendent exercises general supervision of the schools of Washington County. He visits each township institute once each school year and conducts teachers' institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (3) He makes out the basis of apportionment of school revenues from the enumeration. (4) He receives statements for school aid relief from school and township trustees. (5) He is ex-officio member and president of the board of education. (6)

The inception date of this office in Washington County is 1873. All the records are located on the second floor storage room in the courthouse, unless otherwise stated.

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(1) Acts 1873, ch. 25, sec. 2.

(2) Acts 1899, 1911, 1913;  
Burns 28-702.

(3) Acts 1899, Burns 28-704.

(4) Acts 1865; Burns 28-715.

(5) Acts 1933; Burns 28-903.

(6) Acts 1873, 1877; Burns  
28-801.





## Activities and Reports

## 168. TOWNSHIP SCHOOLS ANNUAL AND STATISTICAL REPORTS. 1933--.

3 vols.

Record of receipts and expenditures, showing cash balance at the beginning of the fiscal year, revenue receipts, name of reporting township, bonds, temporary loans, total, special tuition, and bond or sinking receipts. No index. Hdw. 500 pp. 11 x 8 x  $\frac{1}{2}$ . Supt. off.

## 169. LEDGER, 1922-26. 2 vols.

Record of all appropriations and expenses for the schools, showing names of teachers, date, salaries and expenses. Indexed alph. by name of teacher. Hdw. 289 pp. 14 x 9 x 1.

## 170. REQUISITION FOR SCHOOL BOOKS. 1897-98. 1 vol.

Record of books sold for use in schools, showing kind of book, number, price, name of county superintendent, and number of books sold. No index. Hdw. 195 pp. 12 x 9 x 1.

## 171. COUNTY SUPERINTENDENT REPORT SCHOOL BOOKS SOLD, 1890-1907.

5 vols. (1-5).

Record of all books sold, showing name of school, name of dealer, copy books, and total amount. Indexed alph. by name of township. Hdw. 295 pp. 18 x 12 x 3.

TEACHERS

## 172. RECORD OF INSTITUTES, 1908--. 2 vols.

Record of institutes held each year for the teachers, showing date, name of superintendent, number of days in session, record of minutes, and date adjourned. No index. Hdw. 300 pp. 14 x 9 x 1.



173. TEACHERS EXAMINATION RECORD, 1890-1924. 3 vols.

1093-21, missing. Title varies.

Record of examinations held for teachers, showing date of examination, name of teachers attending, average in percent, and length of time of license issued. No index. Hdw. 105 pp. 14 x 9 x 1.

174. SCHEDULES OF SUCCESS ITEMS, 1907--. 29 vols.

Record of teachers' standing of success in their duties, showing name of teacher, date, term, city and town, and schedule of accomplishments.

Indexed. alph. by name of teacher. Hdw. 79 pp. 11 x 7 x  $\frac{1}{2}$ . 19 vols., 1907-26 stg. rm.; 10 vols. 1926--. supt. off.

#### PUPILS

175.. RECORD OF GRADUATES OF DISTRICT SCHOOLS, 1886--. 4 vols. (1-4).

Record of graduates for each school year, showing name of graduate, age, district, township, date of diploma, month, day, year, general average, and name of superintendent. Indexed alph. by name of graduate. Hdw.

159 pp. 14 x 9 x 1. 3 vols., 1886-1911, stg. rm.; 1 vol. 1911--. Supt. off.



## XVIII. HEALTH COMMISSIONER

By legislative enactment in 1881 the county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909. He is elected by the county commissioners to serve for a four-year term. (3) The health commissioner must be a licensed physician. (4)

It is the duty of the health commissioner to enforce the health laws; to record and report the vital statistics, such as births, deaths, and marriages; to make sanitary inspections of all public and private buildings in regard to sources of diseases; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches and to prohibit public assemblies to prevent epidemics. (5)

The inception date of the records in this office in Washington County is 1891. All the records are located in Dr. Mitchell's off., E. Market and High St. Salem, Ind., unless otherwise stated.

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(1) 1881 Rev. Stat., sec. 4903.

(2) Acts 1891; ch. 15, sec. 8.

(3) Acts 1891, 1909; Burns 35-103.

(4) Acts 1891, 1909; Burns 35-110.

(5) Acts 1891, 1909; Burns 35-111.





Vital Statistics

176. BIRTH RECORDS, 1882--. 18 vols.

Record of births, showing name of child, date, place of birth, sex, single, <sup>or</sup> multiple birth, parents' names, residence, race, color, birth, place, and post office. Indexed alph. by name of child. <sup>see</sup> Hdw. 79 pp. 18 x 12 x 1 3/4.

177. RECORD RETURNS OF MARRIAGE, 1882-1911. 4 vols.

Record of marriage returns filed and signed by person performing ceremonies, showing record no., <sup>as filed</sup> ~~number of license~~, date, to whom issued, name, residence, and occupation of groom, place of birth, race, color, and the same information for bride. Arr. by record no. Hdw. 319 pp. 18 x 12 x 1 1/2.

For other records, see entry 13-22.

178. RECORD OF CONTAGIOUS DISEASES (BOARD OF HEALTH), 1882-1928. 12 vols.

Record of contagious diseases under quarantine, showing date, name, address, sex, age, kind of disease, name of doctor, <sup>number</sup> no. in family, and twp. Indexed alph. by name of patient. Hdw. 473 pp. 18 x 12 x 3/4.

179. SCHOOL HEALTH RECORD, 1931--. 1 vol.

Record of each students' health ~~of schools in twps.~~, showing name, address, date of birth, color, sex, height, weight, ~~weight~~, <sup>constitution</sup> eyes, ears, and physician's examination. Indexed alph. by name of twp. 75 pp. 8 x 5 x 1. C.C., nurses' off.

180. SCHOOL RECORDS, 1934--. 1 vol.

~~Record of list of the materials the students use~~, showing, lead pencils, pens, ink, paper, and crayons, etc. No index. Hdw. 50 pp. 8 x 5 x 1. C. C., nurse's off.



## Vital Statistics (continued)

181. TUBERCULOUS CLINIC RECORD, 1962--. 1 vol.

Record of individual patients attending clinic, showing name of patient, age, color, sex, address and name of patient's parent. No index.

Hdw. 60 pp. 8 x 5 x 1. C.C., nurse's off.

182. RECORD OF BURIAL PERMITS, 1887-1900. 1 vol.

Record of burial permits, showing date, record no., name of deceased, sex, color, age, date of death, birthplace of deceased, cause, cemetery lot number, name and post office address of undertaker. Arr. numerically by ~~record number~~. Hdw. 199 pp. 13 x 12 x 2.



XIX. BOARD OF PUBLIC WELFARE  
(see also entry 7)

The board of public welfare of Washington County consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board is appointed by the judge of the circuit court; at least two members must be women and not more than three members *may* be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the county board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and other welfare activities as may be delegated to it by the state department of public welfare, under the provisions of the act, including services connected with assistance to the blind. (2)

The director, who is appointed by the board of public welfare of Washington County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3)

A board of childrens' guardians, which was established in 1899 to care for neglected children, was abolished by the 1935 act and jurisdiction was transferred to the board of public welfare. (4)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare in 1936. (5)

The inception date of this board in Washington County is 1936.





All the records are located in the welfare office in the courthouse.

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|---|---|
| (1) Acts 1936 spec. sess.; Burns, 1936 suppl., 52-1118. | (4) Acts 1936; Burns, 1936 suppl., 52-1121. |
| (2) Acts 1936 spec. sess.; Burns, 1936., 52-1120.       | (5) Acts 1936; Burns, 1936 suppl., 52-1402. |
| (3) Acts 1936; Burns, 1936 suppl., 52-1119, 52-1120.    |   |

183. (MINUTES OF BOARD OF WELFARE,) 1936--. 1 vol.

Record of minutes of meetings of the county board of welfare, showing date, place of meeting, subjects discussed, name of members of board, and adjournment. Arr. chron. Typed. 150 pp. 16 x 9 x 2.

184. (MINUTES OF BOARD OF CHILDREN'S GUARDIANS), 1919-35. 2 vols.

Record of the minutes of meetings of the children's of guardians, showing date, place of meeting, names of members of board, name of members present, subjects discussed, and adjournment. Arr. chron. Hdw. 100 pp. 8 x 8 $\frac{1}{2}$ .

185. (REGISTER OF APPLICANTS FOR OLD AGE, DEPENDENT CHILDREN, BLIND), 1936--. 1 vol.

Record of register of applications for old age, dependent children and blind assistance, showing dates, application filed, county, code no., application no., names, sex, new application, previous rejection and previous withdrawal. Arranged by applicant no. Typed. 175 pp. 9 x 15 x 2.

186. (RECOMMENDATION RECORD), 1936--. 1 vol.

Record of recommendations and actions of county board of public welfare as to rejections, awards and revocations, showing application, name of



applicant, recommendations, actions, date, amount, and certificate no. /  
Arr. chron. Typed. 125 pp. 12 x 14 x  $1\frac{1}{2}$ .

187. (RECORD OF ASSISTANCE GIVEN), 1936--. 1 vol.

Record of assistance given dependent children, aged and blind, showing date, code no., application no., date of allowance, amount of allowance, name of applicant, and number of children. Arr. by warrant number.  
Typed. 150 pp. 9 x 14 x 2.

188. (ALLOWANCE FOR ASSISTANCE), 1935--. 1 vol.

Record of monthly allowance for assistance to dependent children in custody of relatives, showing code no., serial no., application no., name of payee, address, amount eligible for federal aid, and amount of warrant. Arr. by applicant number. 150 pp. 17 x 12 x  $1\frac{1}{2}$ .

189. (WELFARE CLAIMS), 1936--. 1 vol.

Record of all claims filed and approved, and warrants issued, showing date filed, payee, amount, date, amount paid, appropriation chargeable, account chargeable, and warrant issued by auditor. Arr. by claim no. Typed.  
200 pp. 12 x 14 x 2.

190. (REPAYMENT OF PUBLIC ASSISTANCE), 1936--. 1 vol.

Record of receipts for repayment of public assistance, showing county, from whom received, code and serial nos., sum repaid, and reason. Arr. by receipt no. Typed. 150 pp. 9 x 17 x  $1\frac{1}{2}$ .



## XX. SURVEYOR

The county surveyor is a constitutional officer, elected for a term of four years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2)

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparations of plans and specifications for, and supervision of the construction of all bridges, turnpikes or other roads, ditches, drains and levies. (3) He also has charge of the repair and maintenance of county highways, (4) unless the county commissioners employ a highway supervisor. (5)

For private parties, he takes acknowledgments of mortgages and deeds for the conveyance of real estate, (6) and, upon request, establishes lines and corners of lands and lots. (7)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (8)

The inception date of this office in Washington County is 1817. All the records are located in the surveyor's vault in the courthouse.

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|---|--|
| (1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301. | (5) Acts 1933; Burns 36-1113.                    |
| (2) Acts 1913; Burns 49-3302.                                 | (6) 1 Rev. Stat. 1852, Acts 1857; Burns 49-3317. |
| (3) 1 Rev. Stat. 1852, Acts 1911; Burns 49-3309.              | (7) 1 Rev. Stat. 1852, Acts 1875; Burns 49-3311. |
| (4) Acts 1933; Burns 36-1101.                                 | (8) Acts 1891, 1899; Burns 49-3306.              |





## Surveys and Reports

## 191. SURVEYOR'S RECORD, 1830--. 2 vols. Title varies:

Surveyor's Record of Corners.

Record of surveyor, showing corners in twps. and ranges, locating the corners in center of sections, with plats, name of twp., and description of land. Arr. chron. Hdw. 850 pp. 13 x 8 x 2½.

## 192. FIELD NOTES, 1806-32. 3 vols. 1807-68, 1870-91, missing.

Record of the ~~county~~ locating quarter sections, and corner markings, showing date of survey, surveyor's name, and description of land.

Arr. by section number. Hdw. 50 pp. 19 x 17 x 1.

*Specimen* Construction, Plans and Specifications

## 193. SPECIFICATION ROAD AND BRIDGE, 1924-33. 1 vol.

Record of petitions for roads, bridges and drainage, showing engineer's estimates, specifications, names of petitioners, dates, costs of materials, and total costs. No index. Hdw. 295 pp. 15 x 9 x 3.

## 194. DRAINAGE RECORD, 1890-1930. 1 vol.

Record of petitions for drainage, showing date, name of ditch, no., location, depth of ditch, no. of feet in length, date when excavated, by whom, and total costs. No index. Hdw. 252 pp. 17 x 15 x 3.

## 195. HIGHWAYS, 1906--. 7 file boxes.

Record of all highways, showing location, <sup>number</sup> no. of miles, cost, date of construction, material used, labor performed, names of workers, and total costs. No index. 10 x 5 x 12.

## 196. TOWNS, 1906-31. 6 file boxes.

Record of streets and their improvements in towns, showing location of town, location of street, material used, and total costs. No index. 10 x 5 x 12. Sur. off.



## XXI. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of the work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners, a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. Some records bear his name and title. This office was established in 1913, (2) and abolished March 1933, (3) and the power and duties conferred on the surveyor, (4)

In order to provide for necessary supervision of highways in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Washington County has appointed a highway supervisor.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, (6) and has authority to fix the limits of loans carried over them. (7) He must attend the annual road school at Purdue University. (8)

The inception date of this office in Washington County is 1933.



The records are located in the Surveyor's office in the courthouse.

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|---------------------------------|-------------------------------|
| (1) Acts 1879, ch. 115, sec. 1. | (5) Acts 1933; Burns 36-1110. |
| (2) Acts 1913, ch. 330, sec. 1. | (6) Acts 1933; Burns 36-1103. |
| (3) Acts 1933; Burns 36-1113.   | (7) Acts 1933; Burns 36-1102. |
| (4) Acts 1933; Burns 36-1101.   | (8) Acts 1933; Burns 36-1110. |

197. SUP(ERINTEN)<sup>A</sup>T HIGHWAY RECORD, 1914--. 8 vols. (1-8).

Record of work performed on county highways, showing pay roll, material cost, date, name of vendor, and court cost. Arr. chron. Hdw. 262 pp.  
17 x 15 x 3.





## XXIII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed when petitioned for by the residents of the county. (1)

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject (pt) the approval of a state board, entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board.

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidental expenses. The salary of the agricultural agent is paid by the state through Purdue University.

The duties of the agricultural agent, under the supervision of Purdue University, are to cooperate with movements for the advancement of agricultural and county life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; conduct practical farm demonstrations, boys' and girls' clubs and contest work; give advice to farmers on practical farm problems; and aid the superintendent of schools and the teachers of the county in giving practical education in agricultural and domestic science. (2)

By an act of 1931 the home demonstration agent, whose work is supplemental to that of the agricultural agent, was created. (3)

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(1) Acts 1913, 1923, 1927; Burns 28-4911.

(2) Acts 1937, ch. 224. sec. 2.

(3) Acts 1931, Burns 23-5627.



## Reports

## 198. SOIL CONSERVATION, 1933--. 2 vols.

Report of agent, showing cooperation with Soil Conservation Service, showing name of owner, operator or tenant, location of farm, and type of work. No index. Typed. 24 pp. 12 x 8 x  $\frac{1}{2}$ .

## 199. SOIL CONSERVATION IN DOMESTIC ALLOTMENT ACT, 1932--. 1 folder.

Record of all farms in county, showing township, crop and non-crop acreage, and name of owner, operator, or tenant. Indexed alph. by title of subjects. 25 x 12 x 12.

## 200. PURDUE NEWS SERVICE, 1935-36. 1 vol.

Bulletins issued by Purdue Agricultural Experiment Station, showing result of various experiments in latest agricultural growing methods. No index. Typed. 60 pp. 12 x 8 x 2.

## 201. WHEAT CONTROL, 1932--. 1 folder.

Farm program of corn, tobacco, and wheat association, showing contract with farmer to reduce their acreage, name of owner, operator or tenant, and acreage. Arr. alph. by title of subjects. 25 x 12 x 12.

## 202. CORN - HOG CONTROL ASSOCIATION, 1934--. 3 vols.

Record of excess corn, hogs, failure to meet corn and hog production, and ensilage requirements. No index. Typed. 50 pp. 12 x 8 x  $\frac{1}{2}$ .

## 203. TOBACCO CONTROL ASSOCIATION, 1933--. 1 vol.

Record of tobacco production, showing name of producer, excess production, amount of payment, and form of payment. No index. Typed. 75 pp. 12 x 8 x 3.

## 204. LIVE STOCK MARKET ASSOCIATION, 1935--. 1 folder.

Record of dairy herd association, bangs disease contracts, poultry,



## Reports (continued)

flock demonstration, grow healthy, pullet program, gold medal, sheep, colt, and ten letter club, farm records, rural electrification, <sup>auto-</sup>omology, insects, farm clubs, forestry, horticultural, and soil testing.

No index. 25 x 12 x 12.

## 205. FARM RECORDS, 1925. 2 vols.

Record of all farm products in county, and sale values. No index.

Typed. 60 pp. 12 x 10 x 2.

## 206. HOME ECONOMICS CLUB, 1930--. 3 vols.

Record of cooperative work in agriculture and home economics, including house furnishing, decorating, home equipment, and labor saving devices, appliances, and purchasing. No index. Typed. 60 pp. 12 x 10 x 2.

## 207. 4-H CLUB, 1935--. 3 folders.

Record of 4H Club work, showing reports in sewing, cooking, <sup>and</sup> canning <sup>calsses</sup> classes, and baby beef records. Arr. alph. by titles of subjects.

25 x 12 x 12.

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